

State Reopening Orders & Application to Retail and Non-Retail Operations

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Alabama</p> <p>Amended Statewide Public Health Order Fact Sheet</p> <p>Apr. 28, 2020</p>	<p>Requires <u>all retail stores</u> to:</p> <ul style="list-style-type: none"> Limit occupancy to no more than 50% of normal occupancy. Try to prevent customers or patrons from congregating within 6 feet of one another. Take reasonable steps to comply with CDC and DPH sanitation guidelines. 	<p><i>See Both Column</i></p>	<p>Requires employers to take reasonable steps, “where practicable as work duties permit,” to:</p> <ul style="list-style-type: none"> Avoid gatherings of 10+ employees. Maintain 6 feet of separation between employees. Regularly disinfect frequently used items and surfaces. Encourage handwashing. Prevent employees who are sick from coming into contact with others. Facilitate remote working arrangements. Minimize employee travel. 	<p>Generally, supersedes and preempts any county and municipal orders or ordinances that purport to impose <u>less stringent</u> COVID-19-related curfew or quarantine measures.</p> <p>Authorizes the Jefferson and Mobile County Health Officers, after approval by the State Health Officer, to implement more stringent measures as local circumstances require.</p>
<p>Alaska</p> <p>Health Mandate 016 Press Release Attachment E (Retail Businesses) Press Release Attachment H (Non-Public-Facing Businesses) FAQs Phase 3/4 Guidance</p> <p>May 21, 2020</p>	<p><i>Note that all mandates have now been changed to advisories.</i></p> <p>Beginning <u>May 8, 2020</u>, provides that <u>non-essential</u> retail businesses must meet all of the following requirements:</p> <ul style="list-style-type: none"> Restrict occupancy to no more than 50% maximum business occupancy at one time. Maintain social distance of at least 6 feet between non-household individuals. Limit household party size per visit. Provide entryway signage 	<p><i>Note that all mandates have now been changed to advisories.</i></p> <p>Beginning <u>May 8, 2020</u>, requires <u>non-essential non-public-facing</u> businesses to meet the following requirements:</p> <ul style="list-style-type: none"> All occupied desks, cubicles, or open work spaces must be at least 6 feet apart. Any high-risk employee must be provided an 	<p><i>Note that all mandates have now been changed to advisories.</i></p> <p><i>Note that workers that provide insurance services are deemed “essential.”</i></p> <p>Provides that <u>both non-essential retail businesses and non-essential non-public facing businesses</u> must meet the following requirements:</p> <ul style="list-style-type: none"> Encourage that cloth face coverings be worn by all employees (both) and customers (retail). Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff. Provide hand washing capability or 	

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	<p>notifying the public of the business’ COVID-19 Mitigation Plan.</p>	<p>alternative workspace and/or special accommodations to mitigate the risk of the employee’s exposure to colleagues and others at the business.</p> <ul style="list-style-type: none"> • Employers should make efforts to maximize remote work opportunities. • Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance. 	<p>sanitizer.</p> <ul style="list-style-type: none"> • Enforce frequent handwashing. • Make available an adequate supply of soap, disinfectant, hand sanitizer, and paper towels. • Provide for hourly (retail)/daily (non-public-facing) touchpoint sanitization throughout the worksite. • Provide training for employees regarding the COVID-19 Mitigation Plan. • Conduct pre-shift screening and maintain a staff screening log. • No employee displaying symptoms of COVID-19 will provide services to customers. • No person may work within 72 hours of exhibiting a fever. • Conduct cleaning and disinfecting in compliance with CDC protocols, etc. • Perform CDC cleaning and disinfecting as soon as possible when an active employee is identified as being COVID-19 positive. 	
<p>Arizona</p> <p>Executive Order 2020-33 Executive Order 2020-40 Business Guidance Executive Order 2020-36</p> <p>June 17, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p><i>Note that insurance services are “essential functions.”</i></p> <p>Requires businesses and entities classified as “essential functions” to remain open and maintain operations, provided they establish and implement social distancing and sanitation measures established by the Department of Labor and ADHS.</p> <p>Requires any businesses that physically operates in the state and serves the public/is an employer to “develop, establish, and implement policies based on guidance from the</p>	<p>Prohibits any county, city, or town to make or issue any order, rule, or regulation that conflicts with the <u>or is in addition to</u> the policy, directives, or intent of the reopening executive order, including—but not limited to—any order restricting persons from leaving their home due to the COVID-19 public health emergency, or any</p>

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			<p>CDC, Department of Labor, Occupational Safety and Health Administration, and ADHS to limit and mitigate the spread of COVID-19,” including:</p> <ul style="list-style-type: none"> • Promoting healthy hygiene practices. • Intensifying cleaning, disinfection, and ventilation practices. • Monitoring for sickness. • Ensuring physical distancing. • Providing necessary protective equipment. • Allowing for and encouraging teleworking where feasible. • Providing plans, where possible, to return to work in phases. • Limiting the congregation of groups to no more than 10 people when feasible and in relation to the size of the location. <p><i>Provides that the following precautions are required for businesses operating in Arizona:</i></p> <ul style="list-style-type: none"> • <i>Implement and enforce physical distancing requirements of at least 6 feet between employees and/or customers.</i> • <i>Implement and enforce a policy for the use of face coverings by employees and customers when feasible.</i> • <i>Post physical and/or electronic signage at building entrances of public health advisories prohibiting individuals who are symptomatic from entering the premises.</i> • <i>Implement symptom screening for employees prior to the start of their shift.</i> • <i>Require sick employees to stay home and not return until they have met criteria to return to work.</i> • <i>Increase the frequency of employee hygiene, cleaning, and disinfection.</i> 	<p>other order, rule, or regulation that was not in place as of March 11, 2020.</p>

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<p>Arkansas</p>	<p><i>No Shelter in Place/Stay at Home Order was issued statewide.</i></p> <p>Reopening guidance has been issued for barbershops, cosmetology salons, massage therapists, etc. (May 6, 2020); gyms/fitness centers (May 4, 2020); limited dine-in restaurant service (May 11, 2020); and theaters, lecture halls, other large venues (May 18, 2020).</p>			
<p>California</p> <p>Resilience Roadmap Press Release Guidance for Office Workspaces Guidance for Retailers Roadmap Counties</p> <p>May 7, 2020</p>	<ul style="list-style-type: none"> Take measures at checkout stations to minimize exposure between chasers and customers (e.g., Plexiglas barriers). Dedicate shopping hours for vulnerable populations. Increase pickup and delivery service options for customers. Provide a single, clearly designated entrance and separate exit to help maintain physical distancing where possible. Adjust maximum occupancy rules based on the size of the facility to limit the number of people in a store, using no more than 50% maximum occupancy. Be prepared to cue customers outside. Encourage employees to practice physical distancing during pickup and delivery. Make some locations pickup- or delivery-only. Adjust in-person meetings to ensure physical distance and use smaller individual 	<ul style="list-style-type: none"> Use telework options and modified work schedules. Redesign office spaces, cubicles, etc. and decrease the capacity for conference and meeting to ensure workspaces allow for 6 feet between employees. Establish directional hallways and passageways for foot traffic, if possible. Designate separate routes for entry and exit into office spaces to help maintain social distancing. Limit the number of individuals riding in an elevator and ensure the use of face coverings. 	<p>Before reopening, all facilities must:</p> <ul style="list-style-type: none"> Establish a written COVID-19 prevention plan at every office location, perform a comprehensive risk assessment of all work areas, and designate a person at each office workspace/retail facility to implement the plan. Identify contact information for the local health department where the facility is located for communicating information about COVID-19 outbreaks among employees. Train and communicate with employees on the plan. Regularly evaluate the facility for compliance with the plan. Investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Identify close contacts of an infected employee and take steps to isolate COVID-19-positive employee(s) and close contacts. Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them. Provide temperature and/or symptom screenings for all workers at the beginning of their shift and any personnel entering the facility. 	<p>Provides that if a county decides to pursue a variance to vary from the state guidance, the local public health officer must:</p> <ul style="list-style-type: none"> Notify the California Department of Public Health (CDPH). Certify through submission of a written attestation to CDPH that the county has met the readiness criteria, including guidance to be issued by the county and detailed plans, and that the county is designed to mitigate the spread of COVID-19.

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	<p>meetings.</p> <ul style="list-style-type: none"> • Clean and sanitize shared equipment. • Clean touchable surfaces between shifts or between users, whichever is more frequent, including but not limited to working surfaces, tools, and stationary and mobile equipment controls. • Equip customer entrances and exits, checkout stations, etc. with proper sanitation products and provide personal and sanitizers to all frontline staff. • Ensure that sanitary facilities stay operational and stocked at all times. • Provide resources to promote employees’ personal hygiene. • Adjust or modify store hours to provide adequate time for regular, thorough cleaning and product stocking. • Provide time for workers to implement cleaning practices before and after shifts. • Install hands-free devices. • Encourage the use of debit or credit cards by customers. 	<ul style="list-style-type: none"> • Utilize work practices to limit the number of employees at the office at one time. • Discontinue nonessential travel and encourage distance meetings. • Require employees to avoid handshakes and similar greetings that break physical distance. • Dedicate staff to direct guests to meeting rooms upon entry to office space rather than congregating in lobbies or common areas. • Require employees to clean and disinfect personal work areas often and supply the necessary cleaning products. • Adjust or modify hours to provide adequate time for regular thorough cleaning and disinfection of office spaces. • Avoid sharing 	<ul style="list-style-type: none"> • Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home. • Provide and ensure workers use all required protective equipment. • Recommend that employees wear face coverings when in the vicinity of others. • Take reasonable measures to remind workers that they should use face coverings. • Perform thorough cleaning in high traffic areas. • When choosing cleaning chemicals, use products approved for use against COVID-19. • Consider installing portable high-efficiency air cleaners, upgrading the building’s air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in offices and other spaces. • Implement measures to ensure physical distancing of at least 6 feet between workers and customers (e.g., use of physical partitions or visual cues). • Stagger employee breaks. • Close or restrict common areas, using barriers, or increasing physical distancing between tables/chairs. • Install production transfer-aiding materials to reduce person-to-person production hand-offs. 	

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		<p>phones, other work supplies, or office equipment wherever possible.</p> <ul style="list-style-type: none"> • Where such items must be shared, disinfect between shifts or uses, whichever is more frequent. • Ensure that sanitary facilities stay operational and stocked at all times and provide additional soap, paper towels, and hand sanitizer when needed. 		
<p>Colorado</p> <p>Public Health Order 20-28 FAQs Guidance Executive Order 2020-044 Press Release</p> <p>Apr. 28, 2020</p>	<p>Beginning on <u>May 1, 2020</u>, permits retail businesses to phase-in a public opening, if they are implementing best practices.</p> <p>Requires critical retail to comply with social distancing requirements at all times, including when any customers are standing in line.</p>	<p>Permits critical businesses to continue operating, provided they:</p> <ul style="list-style-type: none"> • Comply with social distancing requirements at all times; • Adopt work from home or telework policies for any operations that can be done remotely; and • Implement other strategies (e.g., staggered 	<p><i>Note that insurance services are deemed “critical.”</i></p> <p>Requires employers to take the following measures within the workplace to minimize disease transmission:</p> <ul style="list-style-type: none"> • Deputize a workplace coordinator(s) charged with addressing COVID-19 issues; • Maintain 6-foot separation between employees and discourage shared spaces; • Clean and disinfect all high touch areas; • Post signage for employees and customers on good hygiene; • Ensure proper ventilation; • Avoid gatherings (meetings, waiting rooms, etc.) of more than 10 people; 	<p>Does not prevent a county or municipality from adopting more protective standards than those contained in the reopening order as necessary, including—but not limited to—stay at home orders, mask wearing requirements in public, or additional protective measures.</p> <p>If adopted, provides that such measures will take effect in the county or municipality without the</p>

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		<p>schedules/redesigning workplaces) to create more distance between workers, unless doing so would make it impossible to carry out critical functions.</p> <p>Provides that critical businesses that were open under the Stay-at-Home order may remain open with the same strict precautions (e.g., physical distancing, masks for all employees, more frequent cleanings, etc.).</p> <p>Permits non-critical office-based businesses operating in an office and not a production environment to allow up to 50% of their employees to conduct in-person work that takes place outside a private residence.</p>	<ul style="list-style-type: none"> • Implement symptom monitoring protocols, conduct daily temperature checks, and monitor symptoms in employees; • Eliminate or regularly clean and disinfect any items in common spaces that are shared between individuals; • Require employees to stay home when sick; • Provide work accommodations for vulnerable individuals; • Provide flexible or remote scheduling for employees who have child/elder care obligations, to the extent possible; • Encourage or enable remote work when possible; • Encourage breaks to wash hands; • Phase shifts and breaks to reduce density; • Provide appropriate gear like gloves, masks, and face coverings; • Create special hours for vulnerable individuals; • Encourage 6-foot distancing inside of the business for all patrons; • Encourage customer use of protection like gloves and face coverings; • Provide hand sanitizer at the entrances to the greatest extent possible; and • Use contactless payment solutions, when possible. <p>Requires employers with over 50 employees in any one location to—in addition to the above requirements—implement the following:</p> <ul style="list-style-type: none"> • Implement stations for symptom screening and temperature checks. • Close common areas to disallow gatherings of employees. 	<p>need for further approval by the state.</p>

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			<ul style="list-style-type: none"> • Implement mandatory cleaning and disinfection protocols. • Require mandatory adherence to social distancing requirements. 	
<p>Connecticut</p> <p>Executive Order 7PP Press Release General Business Guidance Office Guidance Certification</p> <p>May 18, 2020</p>	<p>Requires retailers to:</p> <ul style="list-style-type: none"> • Stagger shift start/stop times, break times, and lunchtimes to minimize contact across employees. • Rearrange space to maintain 6+ feet of distance between customers and limit movement of employees within the facility. • Consider having designated hours for vulnerable populations. • Close or remove amenities non-essential to businesses' main function. • 	<p>Requires businesses to:</p> <ul style="list-style-type: none"> • Encourage employees to continue to work from home where possible. • Share the rules for reopening with employees. • Appoint a program administrator who is accountable for implementing the rules. • Stagger shift start/stop times and break times to minimize contact across employees. • Limit visitors and service providers on site. • Develop cleaning checklists that incorporate these rules. • Rearrange space to maintain 6 feet of distance between employees and stagger the position of desks so 	<p>Requires businesses to:</p> <ul style="list-style-type: none"> • Limit maximum occupancy to 50% of usual occupancy in any indoor space. • Post clear signage that reinforces new policies (e.g., social distancing protocols, cleaning and disinfection protocols, PPE requirements, etc.). • Install visual social distancing markers to encourage employees and customers to remain 6-feet apart in common spaces. • Rearrange space to maintain at least 6 feet of distance between customers when they may be seated. • Install touchless appliances wherever possible (e.g., paper towel dispensers, soap dispensers, water fountains, etc.). • Ensure employees do not share equipment, to the extent possible. • Post clear signage that includes the state hotline for employees and customers to report potential violations of these rules. • Maintain a log of employees on premise over time to support contact tracing. • Make hand sanitizer available at entrance points and common areas, where possible. • Ensure employees wash their hands routinely using soap and water for at least 20 seconds. • Make available near commonly used surfaces where possible, like high-transit surfaces and checkout counters. • Clean and disinfect frequently and 	

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		<p>employees can avoid sitting opposite each other.</p> <ul style="list-style-type: none"> • Use partitions between employees where a 6-foot distance cannot be maintained. • Close or remove amenities non-essential to businesses' main function. • Encourage social distancing while using elevators. 	<p>implement use of cleaning log for tracking.</p> <ul style="list-style-type: none"> • Make cleaning, disinfectant, and/or disposable disinfectant wipes available near commonly-used surfaces. • Complete a thorough cleaning of facility. • Increase ventilation rates and increase the percentage of outdoor air that circulates into the system where possible. • Where possible, segment workspace into discrete zones, prevent movement between zones, and close spaces where employees congregate. • Follow federal guidelines on what specific cleaning products to use and how. • Complete the self-certification on the DECD website to receive a Reopen CT badge. • Require all employees and customers to wear a facemask or other cloth face covering that completely covers the nose and mouth. • Estimate required PPE for employees and begin procuring. • Provide PPE for employees. • Institute a training program and ensure employee participation in the program prior to reopen. • Ask employees resuming on-premise work to confirm they have not experienced COVID-19 symptoms and to monitor their own symptoms. • Adhere to federal guidance pertaining to paid leave for employees and provide this guidance to employees. • <u>Not</u> retaliate against workers for raising concerns about COVID-related safety and health conditions. 	

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<p>Delaware</p> <p>Press Release Delaware’s Reopening Plan Nineteenth Modification</p> <p>May 19, 2020</p>	<p>Beginning <u>May 20, 2020</u>, permits retailers to operate by appointment only.</p> <p>Permits retailers to open their indoor spaces at 30% of stated fire capacity beginning <u>June 1, 2020</u>.</p> <p>Requires employers to:</p> <ul style="list-style-type: none"> • Close common areas. • Prohibit gatherings or meetings of 10+ during work hours. • Permit employees to take breaks for lunch outside, in their office or personal workspace, or other areas where proper social distancing is possible. • Restrict interactions between employees and outside visitors or delivery drivers. • Adjust training/onboarding practices to limit number of people involved and allow appropriate spacing. • Discourage the use of shared phones, desks, workstations, etc. • Install physical barriers and change layout of workspaces to ensure all individuals remain at least 6 feet apart. • Require signage an entrance of high traffic areas alerting staff and customers of 	<p><i>See Both Column</i></p>	<p><i>Note, the Stay at Home Order remains in effect until May 31, 2020.</i></p> <p>Advises that businesses should:</p> <ul style="list-style-type: none"> • Close common areas where personnel are likely to congregate and interact or enforce strict social distancing protocols. • Continue to have staff work from home whenever possible. • Disinfect all surfaces touched by customers using an EPA-approved disinfectant every 15 minutes to 2 hours. • Require employees to perform a daily health check as prescribed by DPH. • Make hand sanitizer or handwashing stations readily available for all employees and customers. • Give downtime between shifts and after closing for thorough cleanings of an establishment at a minimum after each day. • Post signs on how to stop the spread of COVID-19, hand hygiene, and properly wear a cloth face covering. 	<p>Permits local governments to impose greater restrictions or prohibitions on the activities of people and businesses than those imposed under the reopening plan.</p> <p>Clarifies that most of the restrictions in the reopening order are minimum requirements.</p> <p>Provides that counties and cities may deem it necessary to adopt ordinances and issue state of emergency declarations that impose additional restrictions or prohibitions.</p>

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	<p>occupancy limits, physical distancing requirements, and face covering policies.</p> <ul style="list-style-type: none"> • Establish specific hours for high-risk populations. • Make 6-feet of spacing at checkout lines and between cashiers. 			
<p>D.C.</p> <p>Reopen DC Overview Mayor’s Order 2020-067 Guidance</p> <p>May 27, 2020</p>	<p>Recommends that essential businesses:</p> <ul style="list-style-type: none"> • Implement PPE and physical distancing policies. • Allow curbside pickup. • Implement and follow current mitigation guidelines. • Encourage online shopping. • Provide masks for all employees and customers (and gloves for employees). • Make hand sanitizer available in areas of contact. • Prohibit food or drink inside stores for customers. • Implement sanitization measures. 	<p><i>See Both Column</i></p>	<p><i>Note, the District’s Stay at Home Order remains in effect until May 29, 2020.</i></p> <p>Recommends that employers:</p> <ul style="list-style-type: none"> • Maintain physical distancing of at least 6 feet for employees and patrons. • Regularly clean and sanitize. • Use health screenings and protective equipment. • Ensure protections for workers and their families. • Educate employees about COVID-19. • Develop strategies for accommodating ill employees. 	
<p>Florida</p> <p>Executive Order 2020-112 Executive Order 2020-123</p> <p>May 14, 2020</p>	<p>Permits in-store retail sales establishments that were previously affected by prior executive orders (i.e., non-essential retail) to operate at 50% of their building occupancy and abide by the safety guidelines issued by the CDC and OSHA.</p>	<p><i>See Both Column</i></p>	<p><i>Note that workers who are needed to provide, process, and maintain systems for processing, verification, and recording of financial transactions and services, including insurance services, are “essential.”</i></p>	<p>Leaves certain decisions to the discretion of local governments (e.g., beach closures).</p>

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<p>Georgia</p> <p>Executive Order Executive Order Press Release Guidance Executive Order Executive Order</p> <p>May 11, 2020</p>	<p>Requires all retail businesses to implement additional measures to prevent the spread of COVID-19, including:</p> <ul style="list-style-type: none"> Limiting the number of patrons inside the store to 50% of fire capacity or 8 patrons per 1,000 square feet. Encouraging patrons to use hand sanitizer upon entering. Encouraging non-cash payments when possible. Sanitizing entrance and exit doors at least three times per day. Encouraging workers to report any safety and health concerns to the employer. Installing protective screens or other mitigation measures where worker-patron interactions are likely. <p>Requires non-critical retail businesses to implement the following measures to mitigate the exposure of COVID-19 (some of these are also applicable to critical businesses):</p> <ul style="list-style-type: none"> Posting a sign on the storefront stating that individuals who have a fever or other symptoms of COVID-19 must not enter the store. Enforcing social distancing 	<p><i>See Both Column</i></p>	<p><i>Note that workers that provide insurance services are deemed “critical infrastructure.”</i></p> <p>Requires critical businesses that continue in-person operation to implement measures that mitigate the exposure and spread of COVID-19, which may include:</p> <ul style="list-style-type: none"> Screening and evaluating workers who exhibit signs of illness (e.g., fever, cough, or shortness of breath). Requiring workers who exhibit signs of illness to not report to work or to seek medical attention. Enhancing sanitation of the workplace, as appropriate. Disinfecting common surfaces regularly. Requiring handwashing or sanitation by workers at appropriate places within business locations. Prohibiting gatherings of 10+ workers during work hours. Permitting workers to take breaks and lunch outside, in their office/personal workspace, or in such other areas where proper social distancing is attainable. Implementing teleworking for all possible workers. Implementing staggered shifts for all possible workers. Holding all meetings and conferences virtually, whenever possible. Delivering intangible services remotely, whenever possible. Discouraging workers from using other workers’ phones, desks, offices, or other work tools/equipment. Prohibiting handshaking and other 	<p>Provides that enforcement of any county or municipal ordinance or order that is more or less restrictive than the reopening order is hereby suspended.</p>

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	<p>of non-cohabitating persons while present on the retailer’s property.</p> <ul style="list-style-type: none"> For retailers, providing for alternative points of sale outside of buildings, including curbside pick-up or delivery of products and/or services if an alternative point of sale is permitted under state law. Requiring open sales registers to be at least 6 feet apart. Requiring point of sale equipment to be frequently cleaned and sanitized. Increasing physical space between workers and patrons. Suspending the use of PIN pads, PIN entry devices, electronic signature capture, etc. to the extent permissible. 		<p>unnecessary person-to-person contact in the workplace.</p> <ul style="list-style-type: none"> Placing notices that encourage hand hygiene at the entrance to the workplace and in other workplace areas. <p>Advises that critical businesses to implement the following measures, if practicable:</p> <ul style="list-style-type: none"> Providing PPE as available and appropriate to the function and location of the worker within the business location. Providing disinfectant and sanitation products for workers to clean their workspace, equipment, and tools. Increasing physical space between worksites to at least 6 feet. 	
<p>Hawaii</p> <p>Seventh Supplementary Proclamation Press Release</p> <p>May 5, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p><i>Note, workers identified in the federal guidance qualify as “essential.”</i></p> <p>Requires all essential businesses and operations to exercise the following social distancing requirements to the fullest extent possible:</p> <ul style="list-style-type: none"> Monitor and enforce the 6-foot distancing requirement, whether outside waiting lines or as customers move about inside a facility. Modify checkout operations, to the extent reasonably feasible, to provide a 6-foot 	<p>To ensure statewide coordination, directs all counties to obtain approval (or the approval of the Director of Hawaii Emergency Management Agency) prior to issuing any emergency order, rule, or proclamation.</p> <p>Permits counties to choose to relax stricter</p>

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			<p>separation or provide a transparent shield or barrier between customers and checkout clerks.</p> <ul style="list-style-type: none"> • Determine the maximum number of customers that may be accommodated while maintaining the 6-foot distance and limiting the number of customers in the facility or at the operation to that maximum number at any time. • Require all employees who have any contact with customers or goods to be purchased to wear the cloth face covering recommended by the CDC while at their place of employment. • Make hand sanitizer and sanitizing products readily available for employees and customers. • Regularly disinfect all high-touch surfaces. • Implement processes to safeguard elderly and high-risk customers. • Post online whether a facility is open and how best to reach the facility and continue services by phone or remotely. • Encourage their customers to do their business remotely by phone or online to the extent possible. • Provide for, if feasible, online ordering and purchase of goods and customer pickup of orders at a location outside the facility or provide for delivery to customer locations. • Post a sign at the entrance of the facility informing all employees and customers that they should: <ul style="list-style-type: none"> – Wear CDC recommended face coverings while in the business. – Avoid entering the business if they have a cough or fever or 	<p>local orders at their own pace, in coordination with the governor’s office.</p>

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			<p>otherwise do not feel well.</p> <ul style="list-style-type: none"> - Maintain a 6-foot distance from one another. - Not shake hands or engage in unnecessary physical contact. 	
<p>Idaho</p> <p>Stay Healthy Order FAQs Idaho Rebounds Plan</p> <p>May 28, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p>Requires all businesses to adhere to certain social distancing and sanitation requirements, including:</p> <ul style="list-style-type: none"> • Develop and implement measures to ensure employees and customers maintain at least six-foot physical distancing from other individuals whenever possible. • Provide adequate sanitation and personal hygiene for employees, vendors, and patrons. • Frequently disinfect commonly touched and high-traffic areas and regularly clean those areas. <p>Advises that employers should:</p> <ul style="list-style-type: none"> • Identify how personal use items such as masks, face coverings, and gloves may be required by employees, vendors, and/or patrons. • Provide services while limiting close interactions with patrons. • Identify strategies for addressing ill employees, which should include requiring COVID-19-positive employees to stay at home while infectious and may include (1) keeping employees who were directly exposed away from the workplace and (2) the closure of the business until the location can be properly disinfected. • On a case-by-case basis, include other practices appropriate for specific types of 	<p>Permits cities, counties, and public health districts to enact more stringent public health orders than those set out in the reopening order.</p> <p>Requires counties and each city to promptly provide copies of the order by:</p> <ul style="list-style-type: none"> • Posting it on its website. • Posting it at each county courthouse and each city hall. • Providing a copy to any member of the public requesting it.

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			businesses (e.g., screening of employees for illness and exposures upon work entry, requiring non-cash transactions, etc.).	
<p>Illinois</p> <p>Office Guidelines Office Toolkit Retailer Guidelines Retail Toolkit Restore Illinois Executive Order 2020-32</p> <p>May 24, 2020</p>	<p>At a minimum, advises retailers to follow these minimum guidelines:</p> <ul style="list-style-type: none"> • Maintain a maximum of 50% of store capacity or 5 customers per 1,000 square feet of retail space. • Design a plan to allow social distancing within the workplace and, if needed, designate employees to monitor capacity limits and social distancing. • If practical, group employees in clusters and schedule groups on same shifts to reduce cross-team exposure. • Advise that customers wear face coverings. • Prevent customers from bringing reusable shopping bags into the store. 	<p>At a minimum, advises that landlords of multitenant buildings should:</p> <ul style="list-style-type: none"> • Display signage at building entrances with face covering requirements, social distancing guidelines, and cleaning protocols. • Display visual markers 6 feet apart at any queue points (e.g., elevators). • Limit elevator capacity to allow for 6-foot distancing. • Provide hand sanitizer at building entrances, elevators, and common areas. • Design a plan to allow for social distancing within common areas and, if needed, designate employees to monitor capacity limits and social distancing in shared 	<p>At a minimum, advises employers to follow these minimum guidelines:</p> <ul style="list-style-type: none"> • Have employees who can work from home continue to do so. • Have employees wear face coverings when within 6 feet of others. • Maintain social distance of at least 6 feet between non-household individuals unless participating in permitted activities. • Provide handwashing capability or sanitizer to employees and, if applicable, customers. • Ensure frequent handwashing by employees (and provide soap, paper towels, sanitizer, etc.). • Complete health and safety training related to COVID-19 when initially returning to work. • Continue to limit all non-essential business travel. • Have employees leave work if sick or symptomatic. • Make temperature checks available for employees. • Have a wellness screening program. • Ensure that employees who contract COVID-19 remain home for at least 10 days after symptom onset. • Perform CDC cleaning and disinfecting as soon as possible after the confirmation of a positive test. • Notify employees who have been exposed and advise that employees who were 	<p>Provides that the reopening order should not, in any way, alter or modify any existing legal authority allowing the any county or local government body from ordering:</p> <ul style="list-style-type: none"> • Any quarantine or isolation that may require an individual to remain inside a particular residential property or medical facility for a limited period of time. • Any closure of a specific location for a limited period of time <p>Clarifies that the reopening order should not, in any way, alter or modify any existing legal authority allowing a county or local government body to enact provisions that are stricter than those in the order.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>areas.</p> <p>Advises that tenants in multitenant buildings should:</p> <ul style="list-style-type: none"> • Display signage at office entrances with face covering requirements, social distancing guidelines, and cleaning protocols. • Allow for 6-foot spacing between occupied, individual workstations or install an impermeable barrier between work stations. • Permits vending machines to remain in use, provided they are sanitized after each use. <p>Advises that offices follow these minimum guidelines:</p> <ul style="list-style-type: none"> • Maintain a maximum occupancy of 50%. • Have employees disinfect workstations upon entering and before leaving. 	<p>exposure to quarantine for 14 days.</p> <ul style="list-style-type: none"> • Make water fountains unavailable for use. • Limit the occupancy of common areas and breakrooms to allow for social distancing by removing furniture or staggering break times. • Before allowing external suppliers or non-customers to enter, ask whether they are currently exhibiting any COVID-19 symptoms. • Keep a log of all external suppliers who enter the premises. • Have suppliers and non-customers wear face coverings when they enter the premises. <p>Encourages employers to undertake the following best practices:</p> <ul style="list-style-type: none"> • Provide reasonable accommodation for COVID-19 vulnerable employees. • Where building management practices allow, increase air turnover rates in occupied spaces and increase outside make-up air to the maximum extent practical. • Conduct cleaning and disinfecting of premises in compliance with CDC protocols. • Clean and disinfect common areas frequently. • Stagger shift start and end times. • Limit contact between external suppliers and non-customers and employees. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>Encourages that office buildings, broadly, should undertake the following best practices:</p> <ul style="list-style-type: none"> • Avoid seating employees facing each other. • Encourage employees to remove personal items from desk to allow for easier cleaning. • Modify traffic flow to minimize contact. • Discourage use of shared workspaces, desks, offices, etc. • Reduce surface contact via no-touch doors and elevators, etc. • Minimize the use of shared work materials and equipment (e.g., copiers, office supplies). • Reduce the use of shared papers and encourage use of digital tools. • Limit usage of telephone receivers to one receiver per person. 		

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<ul style="list-style-type: none"> • Use tele- and video-conferencing while at a desk. • Minimize the number of in person meetings. 		
<p>Indiana</p> <p>Executive Order 20-26 Press Release Guidance FAQs Executive Order 20-28 Press Release Guidelines for Professional Office Settings</p> <p>May 21, 2020</p>	<p>Requires all retail businesses that are reopening or continuing to operate to:</p> <ul style="list-style-type: none"> • Limit the number of customers in their facility at any given time to no more than 50% of occupational capacity and assign staff to monitor capacity. • Ensure 6 feet between employees (if impossible, install barriers). • Require symptomatic employees to stay home and recommend they be tested. • Train employees on the importance of hygiene and sanitation. • Limit their hours of operation and consider implementing separate hours for vulnerable populations. • Require employees to wear face coverings and consider requiring customers to wear face coverings. • Comply with social distancing and other separation measures, sanitation of all applicable 	<p>Advises that professional services—including insurance services—be conducted virtually or by telephone whenever reasonably possible.</p> <p>Suggests that owners and managers of professional services and other office-based businesses needing on-site work should:</p> <ul style="list-style-type: none"> • Return staff in phases. • Train all employees on the importance of hygiene, sanitation, and the need to stay home when sick. • Allow as many people as practical to work from home. • Limit the number of in-person meeting participants. • Ensure 6 feet of 	<p>Requires all businesses continuing operations or being allowed to reopen to adhere to the following:</p> <ul style="list-style-type: none"> • Develop a plan to implement measures and safeguards to ensure a safe environment for their employees, customers, clients, and members, including—at a minimum: <ul style="list-style-type: none"> – Instituting an employee health screening process. – Employing enhanced cleaning and disinfecting protocols for the workplace, including regularly cleaning high-touch surfaces. – Enhancing the ability of employees, customers, and clients to wash hands or take other personal hygiene measures such as use of hand sanitizer. – Complying with social distancing requirements established by the CDC. • Comply with safety and health standards established and enforced by IOSHA. • Take proactive measures to ensure compliance with the social distancing and sanitation requirements, including—where possible, the following: <ul style="list-style-type: none"> – Designate 6-foot distances. – Have hand sanitizer and sanitizing products readily 	<p>Prohibits any local ordinance, directive, or order for any county, political subdivision, or other local government entity from contradicting or imposing less restrictive requirements than those set forth in the reopening order (i.e., any such ordinance, directive, or order will be void and of no force or effect).</p> <p>Clarifies, however, that unless explicitly prohibited, local ordinances, directives, and orders may be more restrictive.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>areas, and other mitigation measures.</p> <ul style="list-style-type: none"> • Clean high-touch items after each use. <p>Encourages retail businesses to promote and continue online or call-in ordering with delivery or curbside pickup.</p> <p>Strongly encourages retail businesses to consult and implement industry best practices.</p>	<p>distance between work stations (if impossible, create barriers).</p> <ul style="list-style-type: none"> • Require regular handwashing and face coverings for employees. • Limit travel. • Maximize spacing at front desks that have high amounts of traffic. • Close cafeterias and gathering spaces, if feasible. • Ensure social distancing and other mitigation measures are employed. • Open or reopen and operate subject to the guidance for all businesses and employers. <p>Advises that professional office settings take these additional steps:</p> <ul style="list-style-type: none"> • Require symptomatic employees to stay home and recommend they be tested. • Ensure frequent 	<p>available.</p> <ul style="list-style-type: none"> – Implement separate operating hours for vulnerable populations. – Post online whether a facility is open and how best to reach the facility/continue services by phone or remotely. <p>Encourages all businesses and employers to adopt and/or take the following actions:</p> <ul style="list-style-type: none"> • Allow as many employees as possible to work from home by implementing policies regarding teleworking and video conferencing. • Ensure sick leave policies are up to date, flexible, and non-punitive. • Actively encourage sick employees to stay home until they are free of fever for at least 72 hours and symptoms have improved. • Promptly separate employees who appear to have acute respiratory illness symptoms from other employees and send them home immediately. • Reinforce key messages to all employees regularly and place posters in areas where they are most likely to be seen. • Provide protection supplies (e.g., soap and water, hand sanitizer, tissues, and no-touch disposal receptacles for use by employees). • Frequently perform enhanced environmental cleaning of commonly touched surfaces (e.g., workstations, countertops, railings, door handles, etc.). • Be prepared to change business practices, if needed, to maintain critical operations. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>cleaning of high-touch items.</p> <ul style="list-style-type: none"> • Reduce sharing of work materials to the greatest extent possible. • Group employees by shifts to reduce exposure to others. • Enable natural workplace ventilation when possible. • Post signage on COVID-19 safety guidelines and best practices in common areas. • Disinfect high-contact surfaces and items regularly. • Place signage stating the requirement of guests to socially distance and to visit when they are not ill. • Cancel or postpone in-person events when social distancing guidelines cannot be met. • Schedule office areas for deep cleaning. • Maximize spacing 		

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>at front desks that have high amounts of traffic.</p> <ul style="list-style-type: none"> • Close cafeterias and gathering spaces if feasible (do not allow self-service buffets in cafeterias). • Limit congregation in office spaces. 		
<p>Iowa Proclamation Part 1 Part 2 Part 3 Press Release Apr. 27, 2020</p>	<p>Permits retail establishments that were previously closed to reopen, but only to the extent that they:</p> <ul style="list-style-type: none"> • Limit the number of customers present to 50% of its maximum occupancy; and • Implements reasonable measures to ensure social distancing of employees and customers, increased hygiene practices, and other public health measures to reduce the risk of transmission. 			
<p>Kansas Executive Order 20-31 Press Release Executive Order 20-29 Reopening Plan Guidance Executive Order</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p>Strongly encourages businesses and employers to comply with the following:</p> <ul style="list-style-type: none"> • Encourage telework when possible. • Require employees who are exhibiting symptoms to stay home. • Maintain at least 6 feet of distance between customers or groups of customers. • Follow fundamental cleaning and public health practices. 	<p>Transfers reopening decisions to local officials (i.e., counties moving onto different phases is a recommendation).</p> <p>Provides that local governments retain authority to issue and enforce equally or more</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>20-34 Press Release Press Release</p> <p>June 8, 2020</p>			<ul style="list-style-type: none"> Minimize or eliminate nonessential travel. Prohibit in-person visits to long-term care facilities or correctional facilities. Avoid any instances in which groups of more than 15 people are in one location and unable to maintain a 6-foot distance with only infrequent or incidental moments of closer proximity (i.e., does not limit the total occupancy of a business, but requires that businesses limit mass gatherings in areas in which physical distancing cannot be maintained). Gradually phase-in employees on-site as possible while maintaining 6 feet between employee workstations. Consider special accommodations for personnel who are members of a vulnerable population. 	<p>restrictive orders or provisions and retain any authority to issue or enforce isolation or quarantine orders or other orders restricting movement as necessary to respond to escalating or worsening conditions in any local jurisdiction.</p> <p>Provides that the Four Tribes of Kansas retain any authority to regulate the health and welfare of their population.</p>
<p>Kentucky</p> <p>Press Release Guidance Healthy At Work Plan Executive Order 2020-323 Requirements for Office-Based Businesses Requirements for Retail</p> <p>May 11, 2020</p>	<p>Provides that retail businesses may reopen on <u>May 20, 2020</u>.</p> <p>To remain open, require retail businesses to:</p> <ul style="list-style-type: none"> Limit the number of customers present in any given retail business to 33% of the maximum permitted occupancy of the facility. Establish a system for limiting entry and tracking occupancy numbers. Demarcate 6 feet of distance between customers, cashiers, baggers, etc. Ensure that, if there are any documents that must be 	<p>Provides that on <u>May 11, 2020</u>, office-based businesses may reopen at 50% capacity.</p> <p>To remain open, requires businesses to:</p> <ul style="list-style-type: none"> Ensure that no more than 50% of employees are physically present at the office on a given day. Conduct meetings with customers over the phone or Internet, to the greatest extent 	<p><i>Note that businesses identified in the federal guidance and insurance services qualify as life-sustaining businesses.</i></p> <p>Requires all businesses (including life-sustaining businesses) to comply with the “10 rules for reopening” by <u>May 11, 2020</u>, including:</p> <ul style="list-style-type: none"> Continue to telework where possible. Phased return to work. Onsite temperature/health checks. Universal masks and any other necessary PPE. Close common areas (e.g., waiting rooms, cafeterias, breakrooms, etc.). Enforce social distancing. Limit face-to-face meetings. Sanitizer/hand wash stations. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>completed in-person, there is a safe process for doing so.</p> <ul style="list-style-type: none"> • Reduce the number of employees and customers entering, exiting, or gathering at one time. • Restrict access to common areas (e.g., break rooms, public seating, etc.). • Limit the number of individuals in a restroom to ensure proper social distancing. • Provide hand sanitizer, handwashing facilities, and tissues in convenient locations. • Prohibit gatherings or meetings of employees of 10 or more during work hours. • Discourage employees from sharing phones, desks, workstations, etc. • Close public seating areas and children’s play areas. • Ensure the cleaning and sanitation of frequently touched surfaces. • Place conspicuous signage at entrances and throughout stores as to occupancy limits, social distancing requirements, etc. 	<p>practicable.</p> <ul style="list-style-type: none"> • Ensure that appropriate signage is posted throughout the office space to inform employees and customers about good hygiene and new office practices. 	<ul style="list-style-type: none"> • Special accommodations. • Testing plan. <p>Requires businesses to:</p> <ul style="list-style-type: none"> • Conduct business via phone or Internet to the greatest extent practicable. • Ensure that employees wear face masks for any interactions between coworkers/customers or while in common travel areas. • Ensure that employees use digital files rather than paper formats. • Modify traffic flow to minimize contact between employees and customers. • Ensure that businesses (and, in offices, workstations) are properly cleaned and ventilated. • Encourage employees to frequently wash their hands or use hand sanitizer. • Implement hours where service can be safely provided to vulnerable persons. <p>Encourages industry groups, trade associations, and individual businesses that are currently closed to submit reopen proposals to the Governor and DPH.</p>	
<p>Louisiana Proclamation IBE</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p>Requires all other businesses to:</p> <ul style="list-style-type: none"> • Not exceed the maximum building capacity of 25% of the normal established 	<p>Directs all political subdivisions of the state to cooperate in actions the</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
2020-58 Guidance Press Release Returning to Work Guidance Press Release May 14, 2020			<p>capacity (or one person per 300 square feet of gross area).</p> <ul style="list-style-type: none"> • Not allow physical contact between employees and clients. • Permit one occupant per private individual office. • Arrange office areas such that a minimum of 6-foot distance between people is maintained. • Limit conference rooms to a maximum of 10 people. • Limit access to break rooms to one employee at a time. • Teleworking should continue wherever possible. • Not permit interior waiting areas. • Avoid gatherings in the building while entering, exiting, etc. • Take steps to minimize water stagnation during closures and take action to address building water quality before reopening. • Check for fever or respiratory symptoms daily. • Ensure staff wear face coverings, wash their hands, etc. • Clean and sanitize desks, counters, and other high-touch areas. • Clean and disinfect restrooms often. 	<p>state may take in response to the effects of this event.</p>
<p>Maine</p> <p>Executive Order 49 Press Release</p> <p>Apr. 28, 2020</p>	<p><i>Note, the Plan to Restart Maine’s Economy offers a phased-in approach to reopening businesses. Insurance retailers or back-end/corporate offices are not among the limited reopenings listed because they are qualified to continue operating as “essential business operations.”</i></p>		<p>Calls for all people who are able to work from home to continue to do so.</p> <p>Requires all people in the state to wear cloth face coverings in public settings where physical distancing measures are difficult to maintain.</p>	

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<p>Maryland</p> <p>Executive Order 20-05-13-01 Professional Services Guidance Retail Guidance Press Release</p> <p>June 3, 2020</p>	<p>Subject to local orders, permits non-essential retail businesses that <u>principally sell goods</u> may open to the general public, provided that the total number of persons permitted in a retail establishment at any one time may not exceed 50% of that retail establishment’s maximum occupancy.</p> <p>Advises that retailers:</p> <ul style="list-style-type: none"> Review high contact surfaces and plan for protocol to eliminate or minimize employee and customer interaction through barriers. Evaluate customer and staff sales practices to identify possible high-touch practices. Evaluate floor plan to mitigate congestion points. Develop a plan for vendors to bring products safely into the business by arranging for deliveries. Inspect facilities for any damage or issues caused by vacancy. Train employees on the proper responses to customers who challenge social distancing, facial covering, and other protocols. Limit store capacity. 	<p>Advises that professional and financial services:</p> <ul style="list-style-type: none"> Designate one location for deliveries and disinfecting items. Install automatic soap dispensers in kitchens/restrooms. Reconfigure desks and limit meeting room occupancy to allow 6 feet between seats. Designate and signpost the direction of foot traffic in main circulation paths. Clearly mark increments of 6 feet on floors where queues form. Maximize fresh air exchange by opening doors and windows, increasing frequency of air filter replacements, etc. Develop and communicate action plans in the event of a positive test. 	<p>Permits businesses to safely reopen with public health and safety guidance recommendations in place, including:</p> <ul style="list-style-type: none"> Wearing face coverings whenever face-to-face interaction takes place. Conducting temperature checks for workers and other personnel. Limiting the proximity of employees by rotating employee hours. Instituting split schedules, shifts, or shorter work weeks. Staggering start, break, or shift times. Train employees to understand current COVID-19 health and workplace guidelines. Direct sick workers to follow CDC and state guidelines. Clean and disinfect the facility in accordance with CDC guidelines. Provide hand sanitizer stations at touchpoints. Provide appropriate signage about safety protocols. <p>Advises that employees who can telework should continue to do so whenever possible.</p>	<p>Notes that reopenings will be implemented with a flexible, community-based approach that empowers individuals jurisdictions to make decisions regarding the timing of reopenings.</p> <p>Clarifies that the effect of any statute, rule, or regulation of any agency of a political subdivision inconsistent with the reopening order will be suspended to the extent of the inconsistency.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<ul style="list-style-type: none"> • Give employees flexibility regarding returning to the workplace. • Advises that employees and customers should continue to wear facial coverings where applicable or required. • Establish a 6-foot marking system to visually demonstrate recommended social distancing. • Set aside special hours for vulnerable customers. • Prepare guidance on store capacity, how customers queue, etc. • Post signage advising customers not to enter the store if they are sick or symptomatic. • Communicate commitment to cleanliness by posting compliance adherence with CDC recommendations. 	<ul style="list-style-type: none"> • Stagger lunch hours/use of kitchens. • Conduct virtual office meetings within the building. • Open or remove doors where possible. • Remove high-touch shared items or sanitize between uses. • Store supplies securely. • Prohibit general public access. • Encourage people to take the stairs. • Establish and communicate clearly defined actions, roles, and responsibilities in response to a potential COVID case. • Guide employees about travel. 		
<p>Massachusetts</p> <p>Press Release Mandatory Safety Standards for Workplaces Updated</p>	<p><i>See Both Column</i></p>	<p>Beginning on <u>May 25, 2020</u> (and <u>June 1, 2020</u> for offices in Boston), permits office spaces to reopen.</p> <p>Advises that businesses</p>	<p>Requires all workplaces that are open to implement safety standards to reduce the risk of COVID-19 transmission to employees and customers, including:</p> <ul style="list-style-type: none"> • Maintain 6 feet of distance between all persons, including employees, customers, and vendors, both inside and outside 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Reopening Presentation Office Safety Standards Office Protocol Summary Office Checklist Safer At Home Advisory</p> <p>May 18, 2020</p>		<p>restrict workforce presence to less than 25% of maximum occupancy (but permits businesses to exceed this maximum occupancy based on a demonstrated need for relief).</p> <p>Requires businesses to:</p> <ul style="list-style-type: none"> • Ensure separation of 6 feet or more between individuals, unless this creates a safety hazard due to the configuration of the workspace (e.g., close or reconfigure common spaces and high-density areas, operate cafeterias with prepackaged food, use physical partitions to separate workstations, etc.). • Designate assigned work areas to individuals where possible to limit movement throughout the facility and limit contact between workers. • Stagger work 	<p>workplaces.</p> <ul style="list-style-type: none"> • Establish protocols to ensure that employees can practice adequate social distancing. • Provide signage for safe social distancing. • Require face coverings or masks for all employees. • Provide hand washing capabilities throughout the workplace. • Ensure frequent hand washing by employees and adequate supplies to do so. • Provide regular sanitization of high touch areas. • Provide training for employees regarding the social distancing and hygiene protocols. • Establish a plan for employees getting ill from COVID-19 at work, and a return-to-work plan. • Establish and maintain cleaning protocols specific to the business, • When an active employee is diagnosed with COVID19, require cleaning and disinfecting to be performed. • Require disinfection of all common surfaces to take place at intervals appropriate to said workplace. • Develop a written COVID-19 Control Plan outlining how the workplace will prevent the spread of COVID-19. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>schedules and improve ventilation for enclosed spaces.</p> <ul style="list-style-type: none"> • Limit meeting sizes and encourage remote participation. • Stagger lunch and break times. • Minimize the use of confined spaces (e.g., elevators, control rooms, etc.) by more than one individual at a time. • Ensure access to handwashing facilities on site. • Supply workers at workplace location with adequate cleaning products. • Require regular and not less than daily cleaning and sanitation of all high-touch areas. • Avoid sharing use of office materials/equipment or disinfect equipment between use. • Post visible signage throughout the site to remind workers of the hygiene and safety protocols. 		

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		<ul style="list-style-type: none"> • Require workers to wear face coverings when social distancing is not possible. • Continue to have workers telework, if feasible. • Establish adjusted workplace hours and shifts for workers. • Limit visitors and service providers on site. • Limit business sponsored travel. • Log everyone who comes in contact with site to enable contact tracing. • Conduct frequent cleaning and disinfection of site. • Keep cleaning logs. • Conduct frequent disinfecting of heavy transit areas and high-touch surfaces. • Clean shared spaces. 		
<p>Michigan</p> <p>MI Safe Start Plan Press</p>	<p>Beginning <u>May 26, 2020</u>, permits retailers to see customers by appointment.</p>	<p>Requires offices to:</p> <ul style="list-style-type: none"> • Assign dedicated entry point(s) for all employees to 	<p><i>Note, workers identified in the federal guidance, that work in financial services, and that work in the insurance industry (but only to the extent their work cannot be done by</i></p>	<p>Retains local authority over specific subjects (e.g., prohibits the reopening orders from</p>

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<p>Release Executive Order 2020-92 Executive Order 2020-91 Press Release Executive Order 2020-96 Executive Order 2020-97 Press Release</p> <p>May 21, 2020</p>	<p>Requires retail stores that are open for in-store sales to:</p> <ul style="list-style-type: none"> • Create communications material for customers to inform them of changes to store practices and to explain the precautions the store is taking to prevent infection. • Establish lines to regulate entry with markings for patrons to enable them to stand at least 6 feet apart from one another while waiting. • Adhere to the following restrictions: <ul style="list-style-type: none"> – For stores of less than 50,000 square feet of customer floor space, limit the number of people in the store (including employees) to 25% of the total occupancy limits. – For stores of more than 50,000 square feet, limit the number of customers in the store at one time (excluding employees) to 4 people per 1,000 square feet of customer floor space. 	<ul style="list-style-type: none"> • reduce congestion at the main entrance. • Provide visual indicators of appropriate spacing for employees outside the building in case of congestion. • Take steps to reduce entry congestion and to ensure the effectiveness of screening. • Require face coverings in shared spaces. • Increase distancing between employees by spreading out workspaces, staggering workspace usage, restricting non-essential common space, and providing visual cues to guide movement and activity. • Turn off water fountains. • Prohibit social gatherings and meetings that do not allow for social 	<p><i>telephone or remotely) qualify as critical infrastructure workers.</i></p> <p>Requires businesses and operations to determine which of their workers are critical infrastructure workers or “workers who perform resumed activities” and inform such workers of that designation in writing.</p> <p>Requires businesses and operations maintaining in-person activities to adopt social distancing practices and other mitigation measures to protect workers and patrons, including:</p> <ul style="list-style-type: none"> • Develop a COVID-19 preparedness and response plan consistent with OSHA guidance by June 1, 2020 or within two weeks of resuming in-person activities, whichever is later. • Designate one or more worksite supervisors to implement, monitor, and report on the COVID-19 control strategies. • Provide COVID-19 training to employees that covers workplace infection-control practices, the proper use of PPE, steps the employee must take to notify the business or operation of any symptoms of COVID-19, and how to report unsafe working conditions. • Conduct a daily entry self-screening protocol for all employees or contractors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19. • Keep everyone on the worksite premises at least 6 feet from one another to the 	<p>being taken to abridge or otherwise modify the existing power of a local government to impose further restrictions in restaurants and bars).</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<ul style="list-style-type: none"> • Post signs are store entrance(s): <ul style="list-style-type: none"> – Instructing customers of their legal obligation to wear a face covering while inside the store. – Informing customers not to enter if they are or have recently been sick. • Design spaces and store activities to encourage employees and customers to maintain 6 feet of distance from one another. • Install physical barriers at checkout or other service points that require interaction. • Establish an enhanced cleaning and sanitizing protocol for high-touch areas. • Train employees on appropriate cleaning procedures, how to manage symptomatic customers, etc. • Limit staffing to the minimum number necessary to operate. 	<p>distancing or that create unnecessary movement through the office.</p> <ul style="list-style-type: none"> • Provide disinfecting supplies and require employees to wipe down their work stations at least twice daily. • Post signs about the importance of personal hygiene. • Disinfect high-touch surfaces in offices and minimize shared items when possible. • Institute cleaning and communications protocols when employees are sent home with symptoms. • Suspend all nonessential visitors. 	<p>maximum extent possible.</p> <ul style="list-style-type: none"> • Provide non-medical grade face coverings to their employees. • Require face coverings to be worn when employees cannot consistently maintain 6 feet of separation from other individuals in the workplace (and consider face shields when employees cannot consistently maintain three feet of separation from other individuals in the workplace). • Increase facility cleaning and disinfection. • Adopt protocols to clean and disinfect the facility in the event of a positive COVID-19 case in the workplace. • Make cleaning supplies available to employees upon entry and at the worksite and provide time for employees to wash hands frequently or to use hand sanitizer. • Notify local public health department and co-workers in the event an employee is identified with a confirmed case of COVID-19. • Establish a response plan for dealing with a confirmed infection in the workplace. • Promote remote work to the fullest extent possible. • Adopt any additional infection-control measures that are reasonable in light of the work performed at the worksite and the rate of infection in the surrounding community. • Notify employees if the employer learns that an individual with a confirmed case of COVID-19 has visited the store. 	
Minnesota	Provides that, unless they qualify as a critical sector, businesses	Provides that office-based businesses (to the	<i>Note that workers identified in the federal guidance and those working at insurance</i>	Provides that nothing in the reopening order

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Executive Order 20-48 Executive Order 20-40 Guidance Press Release Guidance for Businesses Executive Order 20-63</p> <p>May 20, 2020</p>	<p>that sell goods and services directly to customers remain closed for the time being.</p> <p>Requires retail businesses to:</p> <ul style="list-style-type: none"> • Have a safety plan available to workers, customers, etc. • Adjust allowable occupancy and consider regulating customer flow to accommodate social distancing and safety. • Evaluate employee health according to CDC and MDH guidelines and screen employees. • Evaluate space, change configuration, adjust flow, etc. with guidepost of 50% of occupancy rating. • Regulate customer movement with consideration of one-way traffic. • Use signage to remind customers of social distancing. • Include floor markets, line lanes, etc. to mark out social distancing in high congestion areas. • Execute an enhanced, thorough overall store cleaning schedule. • Add protective shields at checkout where social distancing is not practical. • Make gloves available to 	<p>extent that their employees are not exempt critical sector workers) must establish and implement a COVID-19 Preparedness Plan that:</p> <ul style="list-style-type: none"> • Requires that employees work from home whenever possible; • Ensures that sick workers stay at home; • Establishes social distancing policies; • Establishes hygiene and source control policies; and • Establishes cleaning and disinfection protocols. <p>Requires such businesses to have their senior management sign/certify the Plan, disseminate the plan to employees, and train workers on the contents of the plan.</p>	<p><i>companies and insurance agencies qualify as “critical sector workers.”</i></p> <p>Requires all workers who can work from home to continue to do so.</p> <p>Requires all critical sector businesses to comply with all CDC and OSHA guidance to ensure the health and safety of their workers, but are <u>not</u> required to create a COVID-19 Preparedness Plan.</p> <p>Requires non-critical sector businesses and employers to develop a COVID-19 Business Preparedness Plan, including:</p> <ul style="list-style-type: none"> • Reduce occupant capacity to 50%. • Limit the number of customers/clients allowed within the business at one time. • Advertise business protocols so that current and potential clients are aware of changes. • Establish health screening protocols for workers at the start of each shift. • Send workers with COVID-19 symptoms home immediately. • Establish communication protocols and steps to take when workers have been exposed to COVID-19 in the workplace. • Designate an individual to maintain communication with and gather information from workers who may be ill. • Establish worker sickness reporting protocols. • Establish protocols for workers to return to work. • Establish a process to identify contact between infected workers and other workers who may have been exposed. 	<p>should be construed to prohibit or prevent political subdivisions from implementing, within their jurisdictions and pursuant to applicable law and authority, restrictions beyond those contained in the reopening order, as long as those additional restrictions have a real or substantial relation to the public health crisis caused by COVID-19.</p> <p>Notes, however, that political subdivisions may <u>not</u> relax or reduce the reopening order’s restrictions.</p> <p>Summarizes the degree of local control to permit cities and other political subdivisions to take actions that are more protective of the public health, but not to take actions that are less protective of the public health.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>workers and articulate when gloves should be used.</p> <ul style="list-style-type: none"> • Clearly communicate safety actions and procedures to employees and consumers. • Train all employees on procedures and service surrounding safety protocols and practices. • Make interactions between customers and employees as contactless as possible. • Review safety procedures and expectations with vendors. 		<ul style="list-style-type: none"> • Evaluate and adjust sick leave policies to reflect the need for isolation and incentivize workers who are sick to stay home. • Provide accommodations for vulnerable populations. • Clearly communicate sick leave policies to all workers. • Stagger shifts and breaks. • Evaluate traffic patterns and choke points to reduce crowding at entrances, in hallways, elevators, etc. • Limit collective gatherings of workers to 10 people or less. • Limit the number of people in restrooms. • Ensure physical distancing in work areas. • Limit worker interaction across floors, buildings, campuses, etc. unless at least 6-foot distance is maintained. • Increase physical space between workers and clients/customers. • Ensure workers regularly wash their hands. • Provide recommended protective supplies. • Post hygiene signage. • Require the use of source control face coverings. • Close all community drinking stations and water fountains. • Prohibit communal sharing of food. • Provide issues and no-touch disposal bins. • Assess the status and capacities of the utility systems within the building. • Evaluate the operational capacity and increase, improve, and maintain ventilation provided throughout the building. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<ul style="list-style-type: none"> • Ensure that specific day-to-day operations/systems are maintained to maximize fresh air in the workplace/eliminate air recirculation. • Establish a documented sanitation schedule and checklist. • Routinely clean and disinfect all areas. • Frequently clean all high-touch items and other surfaces. • Implement immediate cleaning and disinfecting of the workplace if a worker, client, or visitor becomes ill with COVID-19. • Receive deliveries via a contactless method when possible. • Provide training to all workers and members of management regarding COVID-19 exposure and applicable policies. • Advise clients to conduct a self-check of their body temperature the day of their appointment. • Limit the number of persons accompanying the customer/client at the time services are being provided. • Require customers/clients to wear face coverings when possible. • Establish a protocol for clients who refuse to wear a face covering. • Provide hand sanitizer at the entrance, point of purchase, and prominent locations for customers/clients. 	
<p>Mississippi Executive Order 1477 FAQs</p>	<p>Requires retail businesses to adopt reasonable measures to prevent the spread of COVID-19, including but not limited to:</p>	<p><i>See Both Column</i></p>	<p>Permits all businesses operating in the state to remain open/reopen subject to the following limitations to minimize person-to-person interactions and the associated risk of</p>	<p>Provides that nothing in the reopening order limits or alters the authority of a governing authority of a</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
Apr. 24, 2020	<ul style="list-style-type: none"> Limiting the number of customers in their stores at one time to no greater than 50% store capacity in order to ensure compliance with social distancing protocols; and Frequent cleaning of high-contact surfaces. <p>Encourages retail businesses to make hand sanitizer available to their customers upon entry to their stores.</p>		<p>transmission of COVID-19:</p> <ul style="list-style-type: none"> Encourage businesses to utilize, to the maximum extent possible, work from home or other telework procedures; Take all reasonable measures to ensure compliance with DOH and CDC regulations, orders, and guidelines to prevent the spread of COVID-19 (e.g., social distancing, encouraging sick employees to stay home, etc.); To the extent possible, close all common areas where employees or customers are likely to congregate and interact (or enforce strict social distancing protocols); Minimize non-essential business travel; To the extent possible, make special accommodations for employees that are members of a vulnerable population. 	<p>municipality to enact and enforce more restrictive measures to contain and restrict transmission of COVID-19.</p>
<p>Missouri</p> <p>DOH Order Press Release Show Me Strong Plan</p> <p>Apr. 27, 2020</p>	<p>Provides that entities that employ individuals that are engaged in retail sales to the public must limit the number of individuals in a given location to:</p> <ul style="list-style-type: none"> 25% or less of their occupancy (for locations smaller than 10,000 square feet); or 10% or less of their occupancy (for locations larger than 10,000 square feet). 	<p><i>See Both Column</i></p>	<p>Requires every business to comply with CDC social distancing guidelines.</p> <p>Encourages businesses to:</p> <ul style="list-style-type: none"> Implement basic infection prevention measures informed by industry best practices (e.g., protective equipment; temperature checks; testing, isolating, and contact tracing; and sanitation). Modify physical workspaces to maximize social distancing. Minimize business travel. Develop an infectious disease preparedness and response plan. Develop, implement, and communicate about workplace flexibilities and protections (e.g., encouraging telework, returning to work in phases and/or split 	<p>Provides that nothing in the DOH order limits the right of local authorities to make such further ordinances, rules, regulations and orders not inconsistent with the reopening order which may be necessary for the particular locality under the jurisdiction of such local authorities.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>shifts, limiting access to common areas where personnel are likely to congregate and interact, and ensuring that sick leave policies are flexible and consistent with public health guidance).</p> <ul style="list-style-type: none"> Do not allow symptomatic people to physically return to work until cleared by a medical provider. 	
<p>Montana</p> <p>Directive Press Release Reopening the Big Sky Press Release</p> <p>May 19, 2020</p>	<p>Permits Main Street and retail businesses to operate at 75% capacity and where strict physical distancing protocols can be maintained.</p> <p>Requires businesses to:</p> <ul style="list-style-type: none"> Conduct health assessments for all employees at the beginning of each shift. In establishments where customers wait in line, ensure that customers remain physically distanced. Close waiting areas where adequate physical distancing cannot be maintained. Require physical distancing of 6 feet to be maintained between non-congregate customers (e.g., requiring a reduction in capacity, a reduction of seating in service and waiting areas, management of waiting areas and waiting lines, systems that reduce the amount of contact time between 	<p><i>See Both Column</i></p>	<p><i>Note, once the Stay at Home Order expired (Apr. 27, 2020), businesses are no longer designated as essential or non-essential.</i></p> <p>Requires general businesses to:</p> <ul style="list-style-type: none"> Conduct health assessments for all employees at the beginning of each shift. Close waiting areas where adequate physical distancing cannot be maintained. Maintain physical distancing of 6 feet between non-congregate customers (i.e., potentially requiring a reduction in capacity, reduction of seating in service and waiting areas, management of waiting areas and waiting lines, or systems that reduce the amount of contact time between customers and staff. <p>Suggests that employers:</p> <ul style="list-style-type: none"> Develop and implement appropriate policies regarding social distancing and protective equipment; temperature checks and/or symptom screening; testing, isolating, and contact tracing; sanitation; and use and disinfection of common and high-traffic areas. Collaborate with public health officials when implementing policies and 	<p>Advises that local officials should coordinate on a regional basis and continue to assess the conditions in their jurisdictions.</p> <p>Provides that nothing in the reopening directive prohibits local public health authorities from adopting more restrictive approaches based on local need.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	customers and staff).		<p>procedures for workforce contact tracing following an employee’s COVID-19 positive test result.</p> <ul style="list-style-type: none"> • Continue to encourage telework whenever possible and feasible with business operations. • Minimize non-essential business travel. • Make special accommodations for members of a vulnerable population or those with vulnerable household members. 	
<p>Nebraska</p>	<p><i>No Shelter in Place/Stay at Home Order was issued statewide.</i></p> <p>Provides for the reopening of salons, restaurants, childcare facilities, and other establishments in certain counties and subject to social distancing requirements.</p>			
<p>Nevada</p> <p>Directive 018 Press Release Guidance Press Release Reopened Industries Guidance</p> <p>May 8, 2020</p>	<p>Requires all essential and non-essential retail businesses to abide by the same standards.</p> <p>Provides that businesses must require employees who interact with the public to wear face coverings and encourage customers to wear face coverings to the extent practicable.</p> <p>Strongly encourages retail businesses to promote and continue online or call-in ordering/pickup operations.</p> <p>Strongly encourages retail businesses to conduct and implement industry best</p>	<p>Advises that professional services should be conducted virtually or by telephone whenever possible.</p> <p>Suggests that staff should be encouraged to continue to work from home as much as possible, or return to work in phases.</p>	<p>Requires all essential and non-essential businesses opening or continuing operations to adopt measures promulgated by NV OSHA to minimize the risk of spread of COVID-19, including social distancing and sanitation measures.</p> <p>Requires all employers to require employees who interact with the public to wear face coverings, to the maximum extent practicable.</p> <p>Encourages all businesses and employers to adopt and/or take the following actions:</p> <ul style="list-style-type: none"> • Encourage customers to wear face coverings. • Have employees return to work in phases, if possible. • Continue to encourage telework whenever possible and feasible. 	<p>Delegates to each county and local municipality the authority to adopt additional protective measures intended to combat the spread of COVID-19, including—without limitation—stay at home and face covering orders, so long as those measures are at least as restrictive as those imposed by all directives promulgated pursuant to the state’s declaration of emergency.</p> <p>Notes that such additional restrictive measures</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>practices.</p> <p>Requires retail businesses to limit the number of customers in their facility at any given time to no more than 50% of the allowed occupancy.</p>		<ul style="list-style-type: none"> • Close common areas where personnel are likely to congregate and interact (or otherwise enforce social distancing protocols). • Follow guidance from the Nevada Labor Commission regarding sick leave policies. • Strongly consider special accommodations for employees who are members of a vulnerable population. • Consider encouraging employees to do a self-assessment each day in order to check any COVID-19 type symptoms. • Remind employees to stay home when sick, use cough and sneeze etiquette, and practice hand hygiene. • Frequently perform enhanced environmental cleaning of commonly touched surfaces. • Consider measures to protect staff and customers (e.g., implementing separate operating hours for vulnerable customers, designating with signage 6 feet of spacing for employees to maintain the appropriate distance, have hand sanitizer and other sanitizing products readily available, etc.). 	<p>adopted by counties and municipalities may be implemented without additional approval by the state.</p>
<p>New Hampshire</p> <p>Emergency Order 40 Press Release Universal Guidance </p> <p>May 1, 2020</p>	<p>Requires essential and non-essential retail facilities to:</p> <ul style="list-style-type: none"> • Make readily available hand sanitizer for both staff and customers at entrances and exits to the retail facility, at checkout locations, and in staff breakrooms and other common spaces. • Stagger shifts, breaks, and meals. 	<p><i>See Both Column</i></p>	<p><i>Note that workers identified in the federal guidance qualify as “essential.”</i></p> <p>Requires both essential and non-essential employers to comply with the following guidelines:</p> <ul style="list-style-type: none"> • Require all employees who are sick or not feeling well to stay home and employees to notify their supervisor by phone. • Develop a process for screening all employees reporting for work for COVID- 	<p></p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<ul style="list-style-type: none"> • Provide regular updates and training for employees about personal COVID-19 mitigation and store safeguards based on CDC guidelines. • Require employees to report any symptoms of COVID-19/close contact to a person with COVID-19 to a supervisor. • Screen staff for symptoms before each shift. • Instruct staff to maintain a distance of at least 6 feet from others at all times. • Restrict interaction between employees and outside visitors or delivery drivers. • Require employees to wear cloth face coverings at all times when in the retail facility and in public locations or shared staff areas. <p>Requires retailers to implement consumer protection mechanisms:</p> <ul style="list-style-type: none"> • Develop a process for limiting the number of customers to 50% or less of store occupancy. • Ensure any waiting line outside the store has demarcations spacing customers at least 6 feet apart. 		<p>19-related symptoms, including:</p> <ul style="list-style-type: none"> – Identify a location and assign a person who will screen each employee every day before they enter the workplace. – Require the screener to ask a series of preset questions. – Document the temperature of all employees daily before their shift. <ul style="list-style-type: none"> • Handle employee(s) who exhibit COVID-19 symptoms by instructing them to leave the premises and prevent stigma/discrimination. • Strongly promote frequent hand hygiene and make alcohol-based hand sanitizer readily available. • Implement workplace cleaning and disinfection practices. • Mitigate exposure (e.g., support the use of cloth face coverings in areas where social distancing is difficult, etc.). • Allow employees to work from home as much as practical. • Plan for potential COVID-19 cases. • Update their Employee Illness Policy. • Communicate frequently with employees and customers about steps being taken to prevent spread of COVID-19 in the workplace. <p>Requires employees to comply with the following guidelines:</p> <ul style="list-style-type: none"> • Stay home when feeling ill. • Increase hygiene practices. • Wear a cloth face covering. • Practice social distancing. • Apply by employer, state, and local guidelines. 	

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	<ul style="list-style-type: none"> Consider dedicated shopping hours for vulnerable populations. Assign dedicated staff to monitor social distancing and compliance with protective actions. 			
<p>New Jersey</p> <p>The Road Back The Road Back Principles FAQs</p> <p>June 5, 2020</p>	<p>Beginning on June 15, 2020, non-essential retail stores can allow customers inside.</p>	<p><i>Note, the state’s stay-at-home order strictly applied to in-person retail businesses that were not essential. “Retail functions of banks and other financial institutions” were deemed “essential.” Nonetheless, businesses that were <u>not</u> retail businesses could continue to operate, but it was required to accommodate its workforce wherever practicable for telework or work-from home arrangements.</i></p>		
<p>New Mexico</p> <p>Reopen Plan Preview Press Release Guidance Amended Public Health Order Press Release</p> <p>May 13, 2020</p>	<p>Requires retailers to:</p> <ul style="list-style-type: none"> Adhere to maximum occupancy limits (i.e., for the first phase, this is 20% of fire code occupancy; for non-essential businesses this includes operation at up to 50% of pre-crisis staffing levels). Utilize signs, stanchions, and/or floor decals to support 6-foot social distancing. Utilize signage to communicate occupancy limits and encourage customers to wear face coverings. Maintain a schedule of stringent daily cleaning and sanitizing. 	<p><i>See Both Column</i></p>	<p><i>Note, “insurance providers” are defined as an “essential service” under the state’s reopening orders.</i></p> <p>Establishes COVID-safe practices for all employers, including:</p> <ul style="list-style-type: none"> Limit operations to remote work to the greatest extent possible. Arrange workplace to provide for 6 feet of distance between individuals wherever possible. Close common areas where personnel are likely to congregate wherever possible, or modify them to minimize contact. Provide for all meetings to take place remotely whenever possible. Provide all employees with appropriate face coverings to be worn in the workplace. Train all employees on daily cleaning and 	<p>Provides that the reopening order is not intended to restrain or preempt local authorities from enacting more stringent restrictions than those required by the reopening order.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<ul style="list-style-type: none"> Once every two hours, clean and disinfect high-touch items. Establish safety protocols to allow for contactless curbside pickup. <p>Establishes best practices for retailers, including:</p> <ul style="list-style-type: none"> Install large plexiglass guards at cash registers, where possible. Arrange for contactless payment and receipt options. Screen employees and customers with a no-contact thermometer. Offer face coverings and gloves to customers. 		<p>disinfecting protocols, hygiene, and respiratory etiquette.</p> <ul style="list-style-type: none"> Make handwashing, sanitizer, and other hygiene support available to employees. Screen employees before they enter the workplace each day. Prohibit employees with known close contact to a person who is lab-confirmed to have COVID-19 to return to work until the end of the 14-day self-isolation period. Minimize non-essential travel. Adhere to all CDC and OSHA guidelines. 	
<p>New York</p> <p>New York City Phase One Guidance Commercial Building Management Guidelines Office Guidelines</p> <p>May 28, 2020</p>	<p><i>Under the “phased approach,” retail may reopen during Phase Two.</i></p> <p>Requires employers to:</p> <ul style="list-style-type: none"> Reduce interpersonal contact and congregation (e.g., adjust retail hours to spread employee and customer traffic over a longer period of time). Limits workforce and customer presence to no more than 50% of the maximum occupancy. Consider closing waiting rooms and post 	<p><i>Under the “phased approach,” commercial buildings may reopen during Phase Two.</i></p> <p>Requires employers to:</p> <ul style="list-style-type: none"> Ensure total occupancy is limited to 50% of the maximum occupancy for a particular area. Wear face coverings if social distancing cannot be observed. Implement 	<p><i>Note, “insurance” is classified as an “essential business” by the state.</i> Such businesses must continue to maintain a clean and safe work environment and are strongly encouraged to maintain social distancing measures to the extent possible.</p> <p>Otherwise, requires employers to:</p> <ul style="list-style-type: none"> Ensure a distance of at least 6 feet is maintained amongst all individuals at all times. Prohibit the use of confined spaces (e.g., elevators) by more than one individual at a time, unless all individuals are wearing face coverings. Post social distancing markers using tape or signs in commonly used and other 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>signage/markers denoting 6 feet outside of the shop where customers may wait.</p> <ul style="list-style-type: none"> • Ensure that each customer entering the store is wearing an acceptable face covering. • Place hand sanitizer throughout the store in convenient locations. • Ensure equipment and goods are disinfected before a customer picks up/drops off goods. 	<p>practices to maintain adequate social distancing in small areas.</p> <ul style="list-style-type: none"> • Close non-essential common areas. • Clean shared workstations and disinfect between users. • Prior to reopening, complete pre-return checks, tasks, and assessments. • Receive verification of suitability for occupancy from building engineers before occupants return to buildings. • Ensure that equipment is regularly cleaned and disinfected using registered disinfectants. • Provide cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19. • Coordinate with tenants to receive list of essential visitors expected to 	<p>applicable areas.</p> <ul style="list-style-type: none"> • Limit in-person gatherings as much as possible. • Establish designated areas for pickups and deliveries. • Provide workers with an acceptable face covering at no cost. • Train workers on how to wear and clean PPE. • Limit the sharing of objects and discourage touching of shared surfaces. • Adhere to hygiene, cleaning, and disinfection requirements from the CDC and DOH. • Adhere to hygiene and sanitation requirements from the CDC and DOH. • Provide and maintain hand hygiene stations in office. • Require employees to practice hand hygiene. • Provide and encourage participants to use cleaning and disinfection supplies before and after use of shared and frequently touched surfaces. • Conduct regular cleaning and disinfection at least after every shift, daily, or more frequently (as needed). • Perform cleaning and disinfecting of the location, shared surfaces, etc. using DEC products. • Prohibit shared food and beverages. • Post signage inside and outside of the office/retail location to remind personnel to adhere to proper hygiene, social distancing rules, etc. • Train all personnel on new protocols and frequently communicate safety guidelines. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>enter the building.</p> <ul style="list-style-type: none"> Ensure tenants are responsible for screening their own employees and visitors. 	<ul style="list-style-type: none"> Establish a communication plan for employees, visitors, and clients with a consistent means to provide updated information. Maintain a continuously log of every person who may have close contact with other individuals. If a worker or visitor was in close contact with others at the office/retail location and tests positive for COVID-19, immediately notify state and local health departments. Conspicuously post completed safety plans on site. Implement mandatory health screening assessment for employees and visitors. Allow adequate social distancing while individuals queue for screening and/or building reentry. Have a plan for cleaning, disinfection, and contact tracing in the event of a positive case. 	
<p>North Carolina</p> <p>Press Release Executive Order 138 FAQs Executive Order 141 Press Release FAQs Guidance Interim General Guidance for Businesses and Organizations</p> <p>May 22, 2020</p>	<p>Permits retail businesses to:</p> <ul style="list-style-type: none"> Open at 50% of stated fire capacity (if a business does not have a stated fire capacity, limit customer occupancy to 12 customers for every 1,000 square feet of the location’s total square footage). Limit customer occupancy so that customers can stay 6 feet apart, even if this requires reducing occupancy beneath the 50% limit. Direct customers to stand 6 	<p><i>See Both Column</i></p>	<p><i>Note, the distinction between essential and non-essential businesses is removed.</i></p> <p>Strongly encourages all businesses to:</p> <ul style="list-style-type: none"> Continue to promote telework and limit non-essential travel whenever possible. Promote social distancing by reducing the number of people coming to the office, by providing 6 feet of distance between desks, and/or by staggering shifts. Limit face-to-face meetings to no more than 10 workers. Promote hygiene, including frequent hand-washing and use of hand sanitizer. Recommend workers wear cloth face 	<p>Clarifies that most of the restrictions in the reopening order are minimum requirements and local governments can impose greater restrictions.</p> <p>Notes two specific exceptions:</p> <ul style="list-style-type: none"> Local restrictions cannot restrict state or federal government operations.

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>feet apart.</p> <ul style="list-style-type: none"> • Mark 6 feet of spacing in lines at point of sale and other high-traffic areas for customers. • Perform frequent cleanings. • Provide hand sanitizer when available. • Screen workers for symptoms, using a standard interview questionnaire of symptoms before workers enter the workplace. • Immediately send symptomatic workers home. • Have a plan in place for immediately isolating workers from the workplace if symptoms develop. • Post signage at the main entrances that reminds people to stay 6 feet apart for social distancing, requests people who have recently been symptomatic not to enter, and notifies customers of the retail business' reduced capacity. <p>Strongly encourages retail businesses to:</p> <ul style="list-style-type: none"> • Direct workers to stay 6 feet apart from one another and from customers. • Provide designated times for high-risk populations to access services. • Develop and use symptoms 		<p>coverings; provide workers with face coverings; and provide information on proper use, removal, and washing of cloth face coverings.</p> <ul style="list-style-type: none"> • Make accommodations for workers who are at high risk of severe illness from COVID-19, for example, by having high-risk workers work in positions that are not public-facing or by allowing teleworking where possible. • Encourage sick workers to stay home and provide support to do so with a sick leave policy. • Follow the CDC guidance if a worker has been diagnosed with COVID-19. • Provide workers with education about COVID-19 prevention strategies, using methods like videos, webinars, or FAQs. • Promote information on helplines for workers such as 211 and the Hope4NC Helpline. <p>Advises that businesses where people gather in an enclosed space should create and implement a plan to minimize the opportunity for COVID-19 transmission at their facility.</p> <p>Recommends business and organizations:</p> <ul style="list-style-type: none"> • Limit in-person meetings to no more than 10 people. • Allow staff to work remotely as much as possible. • Stagger shifts when remote working is not possible. • Post signage around the office reminding staff about social distancing. • Move desks and workstations at least 6 feet apart. 	<ul style="list-style-type: none"> • Local restrictions cannot set different retail requirements.

State	Retail Operations	Non-Retail Operations	Both	Local Control
	to allow for online, email, or telephone ordering, etc.		<ul style="list-style-type: none"> • Mark 6 feet of spacing on the floor in higher traffic areas. • Consider closing off areas where people are more likely to gather. • Clearly mark designated entry and exit points. • Develop and use systems that allow for online, email, or telephone transactions. • Provide or encourage staff to bring their own water or individual meals to reduce possible exposure. • Provide cloth face coverings for employees and customers. • Perform ongoing and routine environmental cleaning and disinfection of high-touch areas. • Promote frequent hand washing and use of hand sanitizer for staff and individuals. • Provide hand sanitizer at the entrance and other areas. • Provide tissues. • Increase circulation of outdoor air as much as possible. • Conduct regular screening for symptoms. • Have a plan in place for immediately removing employees from work if symptoms develop. • Establish and enforce sick leave policies to prevent the spread of disease. • Post signage at the main entrance requesting that people that have been symptomatic with fever and/or cough not enter. • Provide workers with education about COVID-19 strategies. • Promote information help lines. • Ensure ventilation systems operate 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
			properly and increase circulation of outdoor air as much as possible.	
<p>North Dakota</p> <p>Press Release Guidance Standards for All Industries Executive Order 2020-06.4</p> <p>Apr. 28, 2020</p>	<i>See Both Column</i>	<i>See Both Column</i>	<p>Advises that all industries:</p> <ul style="list-style-type: none"> • Adhere to CDC guidelines for businesses and employers. • Adhere to ND DOH recommendations and resources. • Complete the workplace assessment tool for COVID-19. • Limit the number of people occupying the facility to ensure all maintain a minimum 6-foot distance from one another. • Mark 6-foot increments where lines form. • Post state-provided signage at all entrances of the facility. • Encourage use of cloth face coverings to employees and contracted workers whose duties require close contact. • Provide contactless payment systems, to the extent feasible. • Provide hand sanitizer, soap and water, or effective disinfectant at/near the entrance of the facility. • Regularly disinfect high-touch surfaces according to industry standard operating procedures. • Develop policies and procedures for prompt identification and isolation of sick staff and customers. 	<p>Directs all local and county law enforcement officers to enforce the provisions of the reopening order, but makes no comment as to whether local and county officials may enact strict standards.</p>
<p>Ohio</p> <p>Press Release Guidance Guidance</p>	<p>Provides that, beginning on <u>May 12, 2020</u>, consumer, retail, and services may reopen if the businesses can meet mandatory safety requirements for customers</p>	<p>Provides that, beginning <u>May 4, 2020</u>, general office environments may reopen if businesses can meet</p>	<p>Requires both retail and non-retail businesses to:</p> <ul style="list-style-type: none"> • Ensure a minimum of 6-feet between people, if not possible, install barriers. • Require face coverings for all employees 	<p>Provides that nothing in the director’s order should, in any way, alter or modify any existing legal authority allowing</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Director’s Order Apr. 27, 2020</p>	<p>and employees, including:</p> <ul style="list-style-type: none"> Place hand sanitizers in high-contact locations. Specify hours for at-risk populations. Ask customers and guests not to enter if symptomatic. Stagger entry of customers and guests. Post social distancing signage and disinfect high-contact surfaces hourly. Clean merchandise before stocking, if possible. 	<p>mandatory safety requirements for customers and employees, including:</p> <ul style="list-style-type: none"> Encourage personnel to work from home whenever possible. Limit travel. Stagger entry of employees and guests. Post signage on health safety guidelines in common areas. Daily disinfection of common areas. 	<p>and recommend them for clients and customers at all times.</p> <ul style="list-style-type: none"> Conduct daily health assessments or self-evaluations of employees to determine if they should work. Maintain good hygiene at all times such as hand washing and social distancing (e.g., designate 6-foot distances, hand sanitizer and sanitizing products, separate operating hours for vulnerable populations, online and remote access). Clean and sanitize workplaces throughout the day and at the close of business or between shifts. Limit capacity to meet social distancing guidelines/establish maximum capacity. 	<p>any local health department from ordering:</p> <ul style="list-style-type: none"> Any quarantine or isolation that may require an individual to remain inside a particular residential property or medical facility for a limited period of time. Any closure of a specific location for a limited period of time.
<p>Oklahoma Forth Amended Executive Order 2020-13 OURS Plan Administrative Offices Guidance Apr. 24, 2020</p>	<p><i>See Both Column</i></p>	<p>Permits administrative offices to reopen beginning <u>May 1, 2020</u> and advises that administrative offices should:</p> <ul style="list-style-type: none"> Adhere to sanitation and disinfecting protocols and social distancing guidelines from the CDC. Consider use of a touchless infrared thermometer to check the temperature of 	<p><i>Note, insurance is deemed an “essential industry.”</i></p> <p>Advises employers to consider:</p> <ul style="list-style-type: none"> Developing policies for temperature checks, sanitation, use, and disinfection of common areas and business travel. Monitoring workforce for indicative symptoms; not allowing symptomatic people to physically return to work; and considering implementing flexible sick leave and supportive policies. Developing and implementing policies and procedures for workforce contact tracing following employee COVID-19 testing. Implementing appropriate policies regarding social distancing and PPE. 	<p>Permits local municipalities to implement more stringent guidelines than the state’s OURS Plan.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>employees each day.</p> <ul style="list-style-type: none"> • Develop, implement, and maintain a cleaning and disinfecting plan. • Follow social distancing guidelines, including maintaining a physical distance of at least 6 feet between individuals. 		
<p>Oregon</p> <p>Executive Order 20-25 Press Release Reopening Oregon General Guidance for Employers Press Release Guidance for Retailers</p> <p>May 7, 2020</p>	<p>Beginning on <u>May 15, 2020</u>, stand-alone retail that was previously closed may reopen if they can follow OSHA guidelines.</p> <p>Requires retail stores to:</p> <ul style="list-style-type: none"> • Limit the number of customers in the store and focus on maintaining at least 6 feet of distance between people and employees in the store. • Post clear signs listing COVID-19 symptoms, etc. • Use signs to encourage physical distancing. • Frequently clean and disinfect work areas, high-traffic areas, and commonly 	<p>Permits offices to begin reopening and employees to return to workplaces with physical distancing and other measures in place when the county has reached Phase 2.</p> <p>Recommends remote work whenever possible.</p>	<p>Requires all businesses to:</p> <ul style="list-style-type: none"> • Facilitate telework and work-at-home by employees, to the maximum extent possible. • When telework and work-from-home options are not available, designate an employee or officer to establish, implement, and enforce physical distancing policies. • Comply with applicable OHA guidance. <p>Requires all employers to:</p> <ul style="list-style-type: none"> • Comply with any executive orders that are in effect. • Know the signs and symptoms of COVID-19 and what to do if employees develop symptoms in the workplace. • Understand how COVID-19 is transmitted between people. • Make health and safety a priority by 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<p>touched surfaces in both customer/public and employee areas of the store.</p> <ul style="list-style-type: none"> • Require all employees to wear cloth or disposable face coverings and provide the coverings. <p>Encourages retail stores to:</p> <ul style="list-style-type: none"> • Advise customers to wear face coverings. • Consider placing clear plastic or glass barriers in front of cashiers or customer service customers (or in places where maintaining 6 feet of physical distance would be difficult). • Encourage one-way flow with marked entrances and exits. • Use signs and tape on the floor to maintain physical distancing while waiting for cashiers. • Prohibit customers from trying on times that are worn on the face. • Decide whether to reopen fitting rooms. • When processing returns, advise employees to wash hands to use hand sanitizer before and after handling items. • Consider offering alternative order ahead and pickup options. 		<p>implementing safeguards to protect employees and the public (e.g., follow federal and state guidelines).</p> <ul style="list-style-type: none"> • Implement physical distancing measures. • Increase physical space between workers. • Restrict use of shared items or equipment and require disinfection of equipment between uses. • Reinforce that meticulous hand hygiene is of utmost importance for all employees. • Regularly disinfect commonly touched surfaces and high-traffic areas. • Encourage or require employee use of cloth or disposable face coverings. • Consider upgrades to facilities that may reduce exposure to COVID-19. • Limit the number of employees gathering in shared spaces. • Restrict non-essential meetings and conduct meetings virtually. • Consider regular health checks. • Train all employees in safety requirements and expectations at physical worksites. • Consider modifying employee schedules and travel to reduce unnecessary physical contact (e.g., identify positions appropriate for telework or partial telework, stagger or rotate schedules or shifts at worksites to ensure employees can maintain physical distancing, limit non-essential work travel). • Be aware of protected leave requirements and plan ahead for any anticipated work adjustments. • If downsizing or other workforce adjustments are necessary, adhere to applicable state and federal requirements regarding notice of layoffs and recalls for 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
			affected workers.	
<p>Pennsylvania</p> <p>Press Release Guidance Executive Order Press Release DOH Order Updated FAQs</p> <p>May 4, 2020</p>	<p><i>See Both Column</i></p>	<p>Requires businesses that serve the public inside a building to follow this additional guidance:</p> <ul style="list-style-type: none"> • Conduct business with the public by appointment only, whenever possible. • If appointment-only service is not feasible, limit the number of people inside the building to no more than 50% of the total maximum occupancy. • Modify the hours of the business so there is enough time to clean and restock. • Install shields or other barriers at registers and check-out areas to physically separate cashiers and customers. • Designate a specific time for high-risk people to use the business at least once a week. • Require all 	<p>Note, the guidance applies to all businesses in all industries and sectors of the economy that are permitted to conduct in-person operations.</p> <p>Requires all business that have been conducting their operations remotely through teleworking to continue telework operations.</p> <p>Requires all businesses conducting in-person operations to:</p> <ul style="list-style-type: none"> • Clean and disinfect high-touch areas frequently and continue to regularly clean all other areas of the building(s). • Establish and implement a plan in case the business is exposure to a probable or confirmed COVID-19 case. • Prevent large groups from entering or leaving the building by staggering work start and stop times. • Limit the number of people in the employee common areas and ensure these areas are cleaned frequently. • Conduct meetings and trainings virtually (i.e., if a meeting needs to be held in person, limit the number of employees to 10 and maintain a social distance of 6 feet). • Make sure employees have access to soap and water to wash their hands, hand sanitizer, and disinfectant wipes. • Provide non-medical masks for employees to wear at all times and make it mandatory to wear masks while on the work site. • Make sure the facility has enough employees as applicable to follow these 	<p>Advises that local political units should use best judgment in exercising their authorities and issuing implementation directives and guidance.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>customers to wear masks while on the premises.</p> <ul style="list-style-type: none"> Schedule handwashing breaks for employees at least every hour. 	<p>protocols and conduct business effectively and safely.</p> <ul style="list-style-type: none"> Discourage non-essential visitors from entering the business premises. Communicate the procedures to all employees to ensure that everyone knows how to be safe. <p>Requires no business to conduct in-person operations.</p>	
<p>Puerto Rico</p> <p>Executive Orders Guidance Self-Certification PROSHA Notification</p> <p>May 21, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p><i>Note, financial institutions were deemed essential businesses, nonetheless the curfew/hours of operation restrictions apply to essential businesses through June 15, 2020.</i></p> <p>Permits certain businesses to reopen to the public, provided they comply with the following protection measures:</p> <ul style="list-style-type: none"> Ensure their employees wear masks, periodically wash their hands, and disinfect their workstations upon arrival and after work. Ensure that visitors who enter the business wear masks or other forms of protection. Provide stations or mechanisms so people can wash their hands while inside. Ensure that visitors who enter the establishment maintain a 6-foot distance. <p>To reopen a company in Puerto Rico, provides that the company must:</p> <ul style="list-style-type: none"> Require the development and implementation of a COVID-19 Business Reopening Plan. Impose specific obligations on each company’s highest-ranking official based 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>in Puerto Rico (e.g., approve and update the Plan, ensure employee training protocol is in place, comply with certain reporting requirements, maintain a list of active employees, submit a COVID-19 Self-Certification Notification to PROSHA, etc.).</p> <ul style="list-style-type: none"> • Require each company to assess all aspects of the working spaces that might be impacted, identify exposure risk and mitigation strategies that can be scaled up or down depending on the evolving situation, identify ways to ensure the safety and social well-being of employees that may be especially impacted, etc. • Require each company to consider OSHA’s general guidance to reduce active workers’ risk of exposure to COVID-19. • Require each company to document in an Exposure Control Plan: <ul style="list-style-type: none"> – The measures adopted to mitigate COVID-19 risks (e.g., actions aimed at assessing exposure risks, reducing occupancy of working areas and use of common areas, modifying HVAC systems, increasing housekeeping/cleaning practices, promoting personal hygiene practices, implementing surveillance practices to test for symptoms, etc.). – The social distancing controls adopted to mitigate COVID-19 risks (e.g., increasing distance between coworkers’ and clients, using visual signs to maintain distancing, installing physical barriers to minimize direct 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>contact, minimizing the use of shared equipment, etc.).</p> <ul style="list-style-type: none"> - The administrative controls adopted to mitigate COVID-19 risks (e.g., developing guidelines for employees to report when they are sick, implementing guidelines for employees to self-monitor, etc.). • Involve development, implementation, and/or submission of: <ul style="list-style-type: none"> - An Incident Management Plan that describes the steps that will be followed in the event of a positive COVID-19 case (or an investigation into a potential positive case). - A communication plan for internal and external use. - A COVID-19 index for internal reference purposes only. - A succession plan, identifying the line of command that activates in the event the highest-ranking officer is not available. - The Self-Certification PROSHA Notification to the Department of Labor that requires employers to certify that they have an exposure control plan to address COVID-19. 	
<p>Rhode Island Reopening RI Executive Order 20-31 Draft</p>	<p>Limits capacity to one customer per 150 square feet in individual retail stores and in common areas.</p>	<p>As employers begin to phase in gradual return to the office setting, requires employers to:</p> <ul style="list-style-type: none"> • Separate desks and 	<p>Requires entities/employers to:</p> <ul style="list-style-type: none"> • Arrange for cloth face coverings or materials in the making of such face coverings for each employee at no expense to the employee. 	<p>Provides that all entities subject to guidance must also comply with all applicable federal, state, and local laws and</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Regulations Office Guidelines Retail Guidelines General Business Guidelines Press Release</p> <p>May 29, 2020</p>	<p>Advises retailers to have 6-foot markings guiding the customers to maintain a safe distance while in line.</p> <p>Encourages contactless payment and that checkout areas have see-through barriers between employees and customers.</p>	<p>workstations to ensure 6 feet of physical distancing.</p> <ul style="list-style-type: none"> • Add partitions to open floor plans when needed. • Permit no more than 15 individuals per conference room and ensure 6 feet of physical distancing within a conference room. • Regulate cafeterias or dining rooms in accordance with the rules/regulations for restaurants. <p>Advises that employers also consider implementing the following practices:</p> <ul style="list-style-type: none"> • Discourage employees from entering another employee’s cubicle space. • Encourage employees to install an inbox outside of their cubicle where documents and mail can be left rather than within their workspace. • Discourage shared workspaces. 	<ul style="list-style-type: none"> • Develop and maintain a written plan (i.e., a COVID-19 Control Plan) for the safe operation of its establishment(s) with regard to COVID-19 during the state of emergency and make the plan available to the Department of Health upon request. • Implement and ensure compliance with screening of all individuals entering its establishments at any time for any reason. • Instruct any person entering an establishment to wear a cloth face covering, except when social distancing from others in the establishment is easily, continuously, and measurably maintained. • Ensure the placement of posters or signs at entry to its establishment educating any individual at the establishment concerning entry screening, required social distancing, use of cloth coverings, etc. • Ensure that their establishments have their restrooms open and that they have running water/are stocked with hand soap. • Ensure the performance of environmental cleaning of their establishments once per day. • Maintain records documenting the date, time, location, and procedures for the required cleaning activities. • In the event the Department identifies a hot spot, requires the affected covered entity to restrict the further spread of COVID-19 within an affected establishment and/or the community at large. • Cooperate with the Department on testing, contact tracing, case investigation, isolation, and quarantine follow-up matters relating to the establishment. 	<p>regulations governing safety and health in their establishments.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<ul style="list-style-type: none"> • Provide hand sanitizer at work stations. • Use ropes or signage to delineate traffic patterns in the office. • Consider one-way circulation routes. • Consider staggering lunch and break times to reduce density. • Limit visitors and service providers on site. • Maintain physical distancing while using elevators. 		
<p>South Carolina Executive Order 2020-28 Press Release Apr. 20, 2020</p>	<p>Permits specific, <u>non-essential</u> retail businesses (e.g., furniture stores, clothing stores, department stores, etc.) to reopen, provided they:</p> <ul style="list-style-type: none"> • Limit the number of customers to enter and simultaneously occupy the premises so as not to exceed 5 customers per 1,000 square feet of retail space or 20% of the occupancy limit, <u>whichever is less</u>. • Do not knowingly allow customers, patrons, or other guests to congregate within 6 feet of one another. 	<p><i>See Both Column</i></p>	<p><i>Note, specific businesses, venues, and facilities were deemed “non-essential” by the Department of Commerce. Insurance services were not included on the list.</i></p> <p>Urges all businesses to facilitate effective social distancing practices.</p> <p>Encourages businesses to utilize telecommuting or work-from-home options for employees and provide alternate means of purchasing and delivering products and services.</p>	<p>Provides that, if (or to the extent that) any political subdivision of the state seeks to adopt or enforce a local ordinance, rule, regulation, or other restriction that conflicts with the reopening order, the order will supersede and preempt any such local ordinance, rule, regulation, or other restriction.</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
	<ul style="list-style-type: none"> Implement all reasonable steps to comply with CDC, DHEC, or other public health guidance. 			
<p>South Dakota</p> <p>Back to Normal Plan Employee Screening Questions Executive Order 2020-20</p> <p>Apr. 28, 2020</p>	<p>Advises that enclosed retail businesses (e.g., restaurants, bars, cafes, casinos, recreational athletic facilities, health clubs, entertainment venues, etc.) that promote public gatherings to:</p> <ul style="list-style-type: none"> Resume operations in a manner that allows for reasonable physical distancing, good hygiene, and appropriate sanitation. Consider restricting occupancy and continue innovating. 	<p><i>See Both Column</i></p>	<p>Requires employers to:</p> <ul style="list-style-type: none"> Encourage good hygiene and sanitation practices, especially in high-traffic areas. Encourage employees to stay home when sick. If previously operating via telework, begin transitioning employees back to the workplace. Where appropriate, screen employees for symptoms prior to entering the workplace. 	<p>Requires local governments to follow the state’s Back to Normal Plan for their respective jurisdictions.</p> <p>Provides that sovereign nations within the borders of the state should review the matters in the reopening order and make their own decisions in accordance with tribal law.</p>
<p>Tennessee</p> <p>Executive Order 30 Executive Order 29 Press Release Retail Guidelines Restaurant Guidelines General Guidelines for Businesses</p> <p>Apr. 24, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p>Recommends that employers:</p> <ul style="list-style-type: none"> Implement appropriate policies and practices in accordance with state and federal guidance to facilitate social distancing, temperature checks, sanitation, use, and disinfection of common areas and reduced business travel. Monitor employees for symptoms and prohibit employees with symptoms from returning to work until cleared by a medical provider. Cooperate with governmental contact tracing procedures for employees or customers who test positive for COVID-19. 	<p>Provides that the provisions of the reopening order exclusively govern on the subjects they concern in the 89 counties that do not have a locally run county health department.</p> <p>Provides that the reopening order will supersede and preempt any emergency order, health order, or other order issued by a local official or local</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>Encourages businesses to take steps to equip, encourage, allow, or require employees to work remotely or via telework from home.</p> <p>Advises that retail businesses:</p> <ul style="list-style-type: none"> • Screen all employees reporting to work for COVID-19 symptoms via a series of questions. • Temperature screen employees. • Direct any employee who exhibits COVID-19 symptoms to leave the premises immediately. • Implement workplace cleaning and disinfection practices, according to CDC guidelines, with regular sanitization of high-touch surfaces every 2 hours. • Implement social distancing guidelines and modify scheduling. • Plan for potential COVID-19 cases. 	<p>governmental entity that contravenes or would limit the application of the order’s provisions.</p> <p>In the six counties with a locally run county health department, provides that they will have authority to issue additional orders or measures related to containment or management of the spread of COVID-19, which may permit to a greater degree (or restrict to a greater degree) the opening, closure, or operation of businesses, organizations, etc. (but not places of worship).</p> <p>Does not affect or limit local orders that do not contravene or limit the application of the provisions of the reopening order (e.g., orders in which a local governmental entity acts in a proprietary capacity with respect to the opening/closure of governmental buildings).</p> <p>Provides that no local official or governmental entity may issue an order</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
				or measure regarding the provisions of medical, dental, or oral procedures because of COVID-19, absent authority delegated by the governor.
<p>Texas</p> <p>Executive Order GA-18 Press Release Report Recommended Health Protocols Press Release Proclamation Checklist for Office-Based Employers Press Release</p> <p>June 23, 2020</p>	<p>Beginning on <u>May 1, 2020</u>, permits non-essential retail services to operate at up to 50% of the total listed occupancy.</p>	<p>Provides that, beginning <u>May 18, 2020</u>, office buildings may open with the greater of five or less individuals or 50% of the total office workforce.</p> <p>Requires these individuals to:</p> <ul style="list-style-type: none"> • Train all employees and contractors on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette. • Screen employees and contractors before coming into the office. • Have employees and contractors wash or sanitize their hands upon entering the office. • Have employees and contractors maintain at least 6 	<p><i>Note, workers that provide insurance services are deemed “essential.”</i></p> <p>Advises that, in obtaining essential services or reopened services, people and businesses should:</p> <ul style="list-style-type: none"> • Follow the minimum standard health protocols recommended by DSHS and should implement social distancing. • Work from home if possible. • Practice good hygiene, environmental cleanliness, and sanitation. <p>Recommends that all employers:</p> <ul style="list-style-type: none"> • Train all employees on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette. • Screen employees before coming into the business. • Have employees wash or sanitize their hands upon entering the business. • Have employees maintain at least 6 feet of separation from other individuals, if feasible. • If an employer provides a meal for employees, have the meal individually packed for each employee. • Consider having all employees wear cloth face coverings. • Regularly and frequently clean and 	<p>Provides that the reopening order supersedes any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts essential services or reopened services allowed by the order or expands the list of essential services or reopened services.</p> <p>Aims to ensure that local officials do not impose restrictions inconsistent with the reopening order, provided that local officials may enforce the reopening order as well as local restrictions that are consistent with the reopening order.</p> <p><i>Expands the ability of mayors and county judges to impose</i></p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
		<p>feet of separation from other individuals.</p> <ul style="list-style-type: none"> • Consider implementing a staggered workforce. • Continue to encourage individuals to work remotely if possible. • Consider having all employees and contractors wear cloth face coverings. • Limit the use of standard-size elevators to four individuals at a time, each located at a different corner of the elevator to avoid close contact. 	<p>disinfect any regularly touched areas (e.g., doorknobs, tables, chairs, and restrooms).</p> <ul style="list-style-type: none"> • Disinfect any items that come into contact with customers. • Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to employees and customers. • Place readily visible signage at the business to remind everyone of best hygiene practices. 	<p><i>restrictions on outdoor gatherings of over 100 people.</i></p>
<p>Utah</p> <p>Executive Order Press Release Utah Leads Together Plan Phased Guidelines Executive Order Press Release Updated</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p>For businesses operating in low-risk political subdivisions, provides guidelines for employers, including:</p> <ul style="list-style-type: none"> • Encourage flexible working arrangements (e.g., rotating shifts, remote work, etc.). • Comply with distancing guidelines. • Increase the cleaning regimen of high-touch areas. • Monitor employees for symptoms and well-being. • Provide accommodations to high-risk 	<p>Provides that a political subdivision desiring an exception to the phased guidelines or other provisions of the reopening order must submit the request and justification for the request through the applicable local health department to the Utah</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Guidelines Reopened Map</p> <p>May 26, 2020</p>			<p>employees; minimize face-to-face contact; assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customers, implement flexible work hours or staggered shifts, allow high-risk individuals to work remotely.</p> <ul style="list-style-type: none"> • Require face coverings to be worn in settings where other social distancing measures are difficult to maintain/ensure that face coverings are available. • Encourage remote work when possible. • Comply with distancing and hygiene rules. • Limit unnecessary travel. • Require employees to self-quarantine when returning from high-risk areas. • Evaluate workforce strategy to minimize economic impact. <p>Provides the following best practices for employers:</p> <ul style="list-style-type: none"> • Identify a work place coordinator who will be responsible for COVID-19 issues and their impact in the workplace. • Encourage contactless pay options. • Those who are or work with high-risk populations should undergo daily screening/symptom monitoring and weekly testing. • Use online conferencing, email, or the phone instead of in-person meetings. • Avoid group gatherings. • Identify essential employees, business functions, and other critical inputs and determine appropriate new policies. • Establish an emergency communication plan. • Ensure every employee’s contact numbers 	<p>Department of Health (the UTDOH will consult with the Office of the Governor as necessary).</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>and emergency contact details are up-to-date.</p> <ul style="list-style-type: none"> • Make regular announcements to remind employees and/or customers to follow social distancing guidelines and use floor markings to mark appropriate distance (6 feet). • Encourage digital files rather than paper formats. • Be informed about government and industry pandemic preparedness. • Educate the workforce about the threat of the pandemic, what the business is doing, etc. • Develop a pandemic planning task force. • Reserve supplies. • Consider the possibility of interruption to water or power that might force closure. • Prepare for absenteeism. • Provide signage for employees and customers about COVID-19, prevention, symptoms, etc. • Promote etiquette for coughing, sneezing, handwashing, etc. • Require face coverings to be worn by employees and patrons in accordance with CDC recommendations. • Ensure adequate air circulation. • Discourage workers from sharing resources or work equipment. • Perform routine environmental cleaning for high-touch areas. • Provide disposable wipes so that commonly used surfaces can be wiped down before each use. • Make hand sanitizer, soap and water, or effective disinfectant readily available. 	

State	Retail Operations	Non-Retail Operations	Both	Local Control
<p>Vermont</p> <p>Addendum 11 to Executive Order 01-20 Press Release Addendum 10 to Executive Order 01-20 Addendum 15 to Executive Order 01-20 Press Release Guidance</p> <p>May 22, 2020</p>	<p><i>See Both Column</i></p>	<p><i>See Both Column</i></p>	<p><i>Note, this applies to businesses that are currently operating or will be operating during the declared state of emergency. The state’s Stay at Home Order remains in effect until May 15, 2020.</i></p> <p>Requires all businesses to implement the following physical distancing, health, and sanitation measures:</p> <ul style="list-style-type: none"> • Prohibit employees from reporting to work if sick or symptomatic. • Require employees to observe strict social distancing of 6 feet while on the job. • Require employees to wear face coverings over their nose and mouth when in the presence of others. • Require employees to have easy and frequent access to soap and water or hand sanitizer during the duration of work, and handwashing or hand sanitization should be required before entering, and leaving, job sites. • Require all common spaces and equipment to be cleaned and disinfected at the beginning, middle, and end of each shift and prior to transfer from one person to another. • Prohibit more than 2 people from occupying one vehicle when conducting work. • To the extent feasible, prior to the commencement of each work shift, require prescreening (e.g., temperature checks and surveys) to verify each employee has no symptoms of respiratory illness. • Require signs to be posted at all entrances clearly indicating that no one may enter if 	<p>Dictates application of local ordinances and regulations on an issue-by-issue basis (e.g., suspends enforcement of all municipal ordinances and regulations requiring an applicant to receive an approval or permit for outdoor food and beverage service; only permits farmers markets to reopen if they adhere to all municipal ordinances and rules).</p>

State	Retail Operations	Non-Retail Operations	Both	Local Control
			<p>they have symptoms of respiratory illness.</p> <ul style="list-style-type: none"> • Prohibit congregation of employees on site. • Require indoor workspaces where more than 2 employees are working to have good air circulation. • Require all operations to designate a health officer on-site at every shift responsible for ensuring compliance with reopening guidance. • Provide training and a written copy of standard operating procedures as developed by VOSHA. 	
<p>Virginia</p> <p>Executive Order 61 Executive Order 62 Press Release Guidelines</p> <p>May 28, 2020</p>	<p>Provides that banks and other financial institutions with retail functions may remain open during their normal business hours.</p> <p>Requires employers to provide face coverings to employees.</p> <p>Establishes distinct protocols for non-essential brick and mortar retail establishments.</p>	<p><i>See Both Column</i></p>	<p><i>Stay at Home Order in effect until June 10, 2020.</i></p> <p>Requires businesses to:</p> <ul style="list-style-type: none"> • Establish policies and practices for physical distancing between co-workers and between members of the public. • Provide clear communication and signage for physical distancing in areas where individuals may congregate. • Limit the occupancy of physical spaces to ensure that adequate physical distancing may be maintained. • Encourage telework whenever possible. • For those businesses where telework is not feasible, temporarily move or stagger workstations to ensure 6 feet of separation between co-workers and between members of the public. • Where possible, advise that employees and customers utilize face coverings. • Where 6 feet of physical distance is not possible in a given business setting, 	<p>Advises that any localities unready to move into Phase One, upon the governor’s review and approval of their request to remain in Phase Zero, can do so.</p>

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			<p>suggest that employers provide face covering to employees.</p> <ul style="list-style-type: none"> • Limit in-person work-related gatherings. • When in-person meetings need to occur, keep meetings as short as possible, limit the number of employees in attendance, and use physical distancing practices. • Practice routine cleaning and disinfection of high contact areas and hard surfaces. • To the extent tools or equipment must be shared, provide access to and instruct workers to use an EPA-approved disinfectant to clean items before and after use. • Provide a place for employees and customers to wash hands with soap and water, or provide alcohol-based hand sanitizers containing at least 60% alcohol. • When developing staff schedules, implement additional short breaks to increase the frequency with which staff can wash hands with soap and water (alternatively, consider providing alcohol-based hand sanitizers with at least 60% alcohol so that workers can frequently sanitize their hands). • Provide best hygiene practices to employees on a regular basis. • Prior to a shift and on days employees are scheduled to work, screen employees starting to work. • Implement practices described in VDH Interim Guidance for COVID-19 Daily Screening of Employees. • Instruct employees who are sick to stay at home and not report to work. • Develop or adopt flexible sick leave policies to ensure that sick employees do 	

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			<p>not report to work.</p> <ul style="list-style-type: none"> • Consider offering accommodations to vulnerable employees. • Designate a staff person to be responsible for responding to COVID-19 concerns. • Implement staggered shifts for both work periods and break periods. • Limit the number of employees in break rooms and stagger breaks to discourage gatherings. • Use messaging boards or digital messaging for pre-shift meeting information. • Establish a relationship with the local health department and know who to contact for questions. 	
<p>Washington</p> <p>Proclamation 20-25 Professional Services Guidance In-Store Retail Guidance General Requirements and Ideas for Businesses Workplace Recommendation Safe Start Washington</p> <p>May 31, 2020</p>	<p>Requires in-store retail operations to:</p> <ul style="list-style-type: none"> • Arrange contactless payment options. • Limit guest occupancy to 30% of maximum building occupancy or lower. • Place distance markers outside of the facility in order to maintain 5-foot physical distancing requirements for customers waiting to enter. • Arrange the flow of customers to eliminate choke points and reduce crowding. • Place conspicuous signage at entrances and throughout the store alerting staff and customers to the required 	<p>Beginning <u>May 13, 2020</u> (and by <u>May 27, 2020</u>), requires professional services (including insurance agents) to:</p> <ul style="list-style-type: none"> • Post signage at the entrance to their business to strongly encourage their customers to use cloth face coverings when in store with their staff. • Develop a Sick Employee Plan (i.e., screen employees for signs/symptoms of COVID-19 at start 	<p>Beginning <u>June 8, 2020</u>, requires all employers to:</p> <ul style="list-style-type: none"> • Have their employees wear a cloth face covering, except in limited circumstances. • Maintain the 6-foot physical distancing requirements. • Provide services while limiting close interactions with patrons. • Provide adequate sanitation and personal hygiene for workers, vendors, and patrons. • Ensure frequent cleaning and disinfection of the business. • Identify PPE and cloth facial coverings. • Identify strategies for addressing ill employees. • Educate employees about COVID-19. • On a case-by-case basis, implement other practices appropriate for specific types of businesses. 	<p>Beginning on <u>June 1, 2020</u>, permits counties to apply to the Secretary of Health to allow additional activities.</p>

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	<p>occupancy limits, distancing guidance, etc.</p> <ul style="list-style-type: none"> • When possible, establish hours of operation that permit access solely to high-risk individuals. • Frequently sanitize additional high-touch areas. • Ensure operating hours allow downtime between shifts for thorough cleaning. • Ensure that employee equipment is properly cleaned before and after use. • Educate workers about COVID-19 and how to prevent transmission. • Maintain 6-foot separation between all employees and customers in all interactions. • Provide PPE to employees for the activity being performed. • Ensure frequent and adequate handwashing with adequate maintenance of supplies. • Establish a housekeeping schedule that includes frequent cleaning and sanitizing with a particular emphasis on commonly touched surfaces. • Screen employees for signs/symptoms of COVID-19 at start of shift. • Designate a site-specific COVID-19 Supervisor to 	<p>of shift; ask employees to take their temperature at home prior to arriving at the business, create policies that encourage employees to stay at home, etc.).</p> <ul style="list-style-type: none"> • Designate a site-specific COVID-19 supervisor to monitor the health of employees and enforce the COVID-19 safety plan. • Prior to reopening, develop and post at each location a comprehensive COVID-19 exposure control, mitigation, and recovery plan. • Post COVID-19 safety information and requirements. • Provide access to the business primarily through the front door. • Minimize the number of persons in a waiting area. • Arrange furniture to encourage social 	<ul style="list-style-type: none"> • Keep a safe and health facility. <p>Requires employers to:</p> <ul style="list-style-type: none"> • Ensure all employees keep at least 6 feet away from coworkers and the public, when feasible (e.g., move work stations farther apart, reduce the number of workstations in use at a given time, move certain meetings to times with fewer people present, stagger break and lunch schedules to minimize occupancy, reduce in-person visits with clients and customers, etc.). • Provide enough fixed or portable hand washing facilities or stations at workplaces and jobsites so employees can wash their hands frequently with soap and hot/cold running water. • Ensure adequate supply of soap, water, and towels; set up a schedule for frequent restocking of supplies and emptying of trash. • Require workers to wash hands frequently and effectively when they arrive at work, leave their workstations for breaks, use the bathroom, etc. • Provide supplemental hand sanitizer stations, wipes or towelettes, or clean water and soap in portable containers to facilitate more frequent handwashing after handling objects touched by others. • Provide gloves (optional). • Establish a housekeeping schedule to address regular, frequent, and periodic cleaning. • Provide appropriate and adequate cleaning supplies for scheduled and non-scheduled cleaning. • Ensure floors, counters, and other surfaces 	

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	<p>monitor the health of employees and enforce the COVID-19 job site safety plan.</p>	<p>distancing, with at least 6 feet between individual seats.</p> <ul style="list-style-type: none"> • Identify and control “choke points” and “high risk areas” at locations where employees or clients may typically congregate. • Keep guest occupancy at 50% of maximum building occupancy or lower. • Make tissues and trash cans available throughout the worksite. • Restrict access where unauthorized visitors may enter. • Increase frequency of HVAC system filter changing. • Ensure restrooms are frequently cleaned and appropriately disinfected throughout the day. • Place face shields or sneeze guards throughout the worksite at all places of potential interaction between 	<p>are regularly cleaned.</p> <ul style="list-style-type: none"> • Make sure high-touch surfaces are properly disinfected on a frequent or periodic basis using a bleach solution or other EPA-approved disinfectant. • Ensure employees follow effective cleaning procedures and use protective gloves and eye/face protection (e.g. face shields and/or goggles) when mixing, spraying, and wiping with liquid cleaning products. • Make sure shared work vehicles are regularly cleaned and disinfected. • Keep Safety Data Sheets for all disinfectants on site. • Not mix chemicals. • Require sick workers to stay home or go home. • Identify and isolate workers who exhibit signs or symptoms of COVID-19. • Follow cleaning guidelines set by the CDC to deep clean after reports of an employee with suspected or confirmed COVID-19. • Keep workers away from areas being deep cleaned. • Provide basic workplace hazard education about COVID-19 to employees in a language they best understand. • Provide PPE as appropriate or required to employees for the activity being performed. • Update the Accident Prevention Program to include awareness and prevention measures for diseases and viruses. • Create social distancing in the workplace (e.g., place staff members at least 6 feet away from each other, do not have in person meetings, limit visitors, etc.). 	

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		<p>service providers and clients.</p> <ul style="list-style-type: none"> • Post a notice for walk-up guests regarding access to the facility. • Prevent gatherings of any size by taking breaks, performing activities in shifts, etc. • Make hand sanitizer and hand washing opportunities available. • Post required hygienic practices in areas visible to all employees and clients. • Train all on-site employees on the business' policies. 	<ul style="list-style-type: none"> • Tell sick employees to stay at home. • Place posters around the building that support staying home when sick, how to cough and sneeze, keeping hands clean, etc. • Make sure there are tissues and trash cans throughout the building. • Have everyone wash their hands with soap and water. • Provide gloves when staff clean and check rooms. • Clean all high-touch areas. • 	
<p>West Virginia</p> <p>Press Release West Virginia Strong – The Comeback Executive Order 39-20 Press Release Press Release</p>	<p><i>See Both Column</i></p>	<p>Beginning on <u>May 11, 2020</u>, permits office buildings to open.</p>	<p>Requires businesses to operate with physical distancing measures in effect and to implement efforts to increase sanitation and the use of face coverings.</p>	

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May 19, 2020				
<p>Wisconsin</p> <p>Emergency Order 36 Press Release FAQs Retail Guidance Professional Guidance General Guidance</p> <p>May 11, 2020</p>	<p>Advises that retail stores:</p> <ul style="list-style-type: none"> • Maintain adequate supplies of paper goods, soap, and hand sanitizer to allow proper hand hygiene among employees. • Increase the cleaning frequency of restrooms. • Identify staff members who will be responsible for ensuring regular cleaning and disinfection. • Minimize sharing of work tools. • Supply face masks for all employees. • Increase ventilation rates. • Increase the percentage of outdoor air that circulates into the system. • Post signage on the front door letting customers know about changes to your policies and instructing them to stay away if they are experiencing symptoms of COVID-19. • Post signage at checkouts reminding customers of social distancing recommendations. • Consider making face masks available for use in your business for customers that do not have one. 	<p>Provides several recommendations for the professional services industry (e.g., commercial office spaces), including:</p> <ul style="list-style-type: none"> • Allow employees to work from home if possible. • Limit the number of individuals in the building to those who need to be on site. • Redesign workspaces to ensure that on-site employees are separated by at least 6 feet. • Ensure that social distancing is also maintained in hallways and other common areas. • Limit in-person meetings as much as possible. • If you must have an in-person meeting, limit the number of attendees and meet in a room large enough for at least 6 feet between 	<p><i>Note, workers identified in the federal guidance and “financial institutions and services” qualify as “essential.”</i></p> <p>Advises that all businesses:</p> <ul style="list-style-type: none"> • Have conversations with employees if they express concerns. • Implement telework and other social distancing practices. • Require employees to stay home when sick. • Promote handwashing. • Provide appropriate PPE and supplies for cleaning and disinfecting workspaces. • Consider assigning higher-risk employees work tasks that allow them to maintain a 6-foot distance from others. • Place posters at the entrance to your workplace and where employees and customers are likely to see them. • Post signage on the front door letting customers know about changes to your policies and instruct them to stay away if they are experiencing COVID-19 like symptoms. • Provide regular updates to let employees know what they can expect. • Develop training materials to share with employees covering topics like social distancing, hand hygiene, etc. • Put policies in place to promote social distancing (e.g., discourage handshaking, consider options to increase physical space between employees and customers, downsize operations, etc.). 	<p>Provides that the reopening order supersedes any local order that is inconsistent with the reopening order.</p>

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	<ul style="list-style-type: none"> • Minimize customer contact areas. • Eliminate any unnecessary physical contact between workers and customers. • Mark 6-foot distances with floor tape in checkout lines. • Remove all unnecessary touchpoints. • Utilize single-use disposable items whenever possible. • Increase physical space between employees and customers to maintain at least a 6-foot distance at all times. • Close common areas if social distancing and sanitizing cannot be maintained. • Use routine meetings and emails to communicate with workers about actions being taken to prevent COVID-19 exposure. • Post signage to remind employees of safe practices for social distancing, hand hygiene, etc. • Provide refresher training for employees on proper handwashing, social distancing, etc. • Train employees in how to recognize areas or practices that pose a risk for spreading the virus. 	<ul style="list-style-type: none"> participants. • Host team/staff meetings via videoconference. • Use electronic signatures to meet signoff requirements. • Encourage clients to connect via phone or videoconference. • Encourage employee health and hygiene. • Consider establishing a cleaning and disinfecting team to conduct these activities regularly. • Instruct employees not to share equipment. • Supply face masks for all employees. • Increase ventilation rates. • Increase the percentage of outdoor air that circulates into the system. • Consider removing doors or keeping them open. • Consider one-way circulation routes. 	<ul style="list-style-type: none"> • Implement flexible meeting and travel options. • Deliver services remotely via phone, video, or web. • Hold meetings in open, well-ventilated spaces. • Consider supporting work from home where feasible. • Consider alternative work teams where possible to reduce worker exposure. • Train workers who need to use PPE on how to put it on, use it, wear it, etc. • Provide temperature checks and/or symptom screening to identify and isolate sick people. • Before opening, sanitize the business to limit the spread of the virus (e.g., clean and disinfect all areas, replace HVAC filters, etc.). • Ensure water systems and features are safe to use. • After opening, disinfect common and high-traffic areas. • Consider assigning people to clean and disinfect surfaces throughout the workplace. • Provide soap and water in the workplace. • Consider stopping or postponing all nonessential travel. • Assess leave policies for quarantined/isolated workers and workers caring for sick family members. • Monitor COVID-19 procedures and concerns. • Determine how you will operate if absenteeism spikes. • Check DHS/CDC/OSHA and other 	

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		<ul style="list-style-type: none"> • Instruct employees to avoid hallway conversations and interactions. • Modify break room seating to ensure that employees cannot sit within 6 feet. • Consider suspending coffee service. • Communicate with workers about actions being taken to prevent COVID-19 exposure. • Post signage to remind your employees of safe practices for social distancing. 	<p>resources for best practices updates.</p> <ul style="list-style-type: none"> • Protect vulnerable employees. • Identify and isolate newly ill persons. • Provide tissues for proper cough/sneeze etiquette. • Maintain an adequate supply of cleaning and disinfection products. • Clean and disinfect frequently touched objects and surfaces. • Provide pens, markers, and other routine work supplies for each individual. • Consider designating one or more employees to monitor changes in workplace guidance. 	
Wyoming	<i>No Shelter in Place/Stay at Home Order was issued statewide.</i>			